

Virtual Poster Symposium Frequently Asked Questions

What is the Virtual Poster Symposium (VPS)? The VPS starts with electronic submission of an abstract. If the abstract is accepted, the author is invited to create a poster and submit it in standard PDF format. The poster is made available for viewing by all attendees during the designated VPS dates. Virtual poster presenters will be virtually available (either May 23 or 24 from 7-9 p.m. Eastern Standard Time) for real-time online question sessions alongside their virtual posters. Presenters will be able to discuss their findings with students, residents, fellows, seasoned practitioners, and even family and friends during the Symposium.

What is the deadline for abstract submission?

- March 27, 2023, for all abstracts, except Research-in-Progress
- April 10, 2023, for Research-in-Progress abstracts
- Notifications for acceptance/declination will be emailed no later than April 28, 2023.

Do I have to be an ACCP member to submit an abstract to the 2023 Virtual Poster Symposium? No. All investigators in the field of clinical pharmacy and clinical pharmacology are welcome to submit abstracts.

Is there a fee to submit an abstract? Yes. To help defray the costs of hosting the Virtual Poster Symposium, a \$50 fee will be charged to submit an abstract. This is a submission fee and will not be refunded, independent of whether an abstract is accepted or declined for presentation.

If my abstract is accepted, do I need to be available for real-time online question-and-answer sessions on both May 23rd and 24th?

You need to be available for one of the two interactive sessions. If your abstract is accepted, you will be asked to provide your preference to be present for either the “live” session on May 23rd OR the 24th (7p.m. -- 9p.m., Eastern Time). Presenters will be “live” from 7p.m. – 9p.m. Eastern Time during their assigned session.

The technology required for presenters and the poster-viewing audience is minimal—a broadband Internet connection and a current version of an Internet browser.

Will my abstract be published? All accepted abstracts presented during the symposium, excluding “Encore” and “Research-in-Progress” posters, will have full-text abstracts published online in the *Journal of the American College of Clinical Pharmacy (JACCP)*. Only the abstract title, authors, and original citation will be published for “Encore” presentations.

How many abstracts can I submit as first author?

Authors may submit an unlimited number of abstracts

How many characters can be included in my abstract?

All abstract categories (except Encore) have a 300 word-count limit, including tables. This abstract word limit does not include the abstract title, author names or affiliations.

May I include a table, graph, or image in my abstract?

Tables may be included in the abstract. Figures and images are not permitted within abstracts (except for Encore abstracts).

Do I have to enter my abstract in a specific format? All abstracts, except for Encore Presentations, must conform to a structured format, and include ACCP-required headings. The required headings differ based on submission category. See the general instructions section for the required headings.

Can I revise my abstract after it has been submitted? You can edit your abstract until the submission deadline. After the deadline, abstracts cannot be edited.

If I would like to withdraw my abstract, what should I do?

To withdraw your abstract prior to the abstract deadline, login to the submission site and withdraw your abstract. After the abstract deadline, email Shelly Enders at senders@accp.com to have your abstract withdrawn.

When and how will I receive notification about the status of my abstract in the program?

Presenting authors will receive email notification of acceptance or declination no later than April 28, 2023.

May I submit my abstract to the 2023 ACCP Virtual Poster Symposium if it was previously presented as Research-in-Progress at another meeting?

Yes. In addition, a previously presented abstract may form the basis for a new abstract to be submitted (i.e., *not* an Encore presentation) for consideration in the Original Research category if the previous abstract:

1. was a descriptive report of planned research only,
2. described preliminary results only and complete results are now available (i.e. Research-in-Progress),
3. was presented at a student, resident, or fellow conference focused on gaining presentation experience and/or formative feedback,
4. was presented at an ACCP Chapter or PRN event, or
5. conclusions have been added/modified based on a new hypothesis and data analysis of the original results database.

If you are still uncertain if you should submit your abstract as a new abstract or as an Encore, please email Shelly Enders senders@accp.com.

May I submit my abstract to the 2023 ACCP Virtual Poster Symposium if it was already presented at another meeting? Original research findings presented elsewhere, but important to clinical pharmacy, are encouraged as “Encore” submissions.

- Abstracts submitted for Encore Presentations must not be modified from the previously presented/published version. This includes the title, authors, and abstract body. The presenting author may change, but they must be an author on the original abstract.
- The same abstract may not be presented at more than one national ACCP event.
- Only the abstract title and authors will be published in *JACCP*.
- Submit Encore Presentation abstracts as either Original Research, Systematic Review/Meta-Analysis, Case Reports, Advances in International Clinical Pharmacy Practice, Education or Training, or Clinical Pharmacy Forum and select “Encore” when prompted, providing the original citation, and a copy of the original abstract.

If you are still uncertain if you should submit your abstract as a new abstract or as an Encore, please email senders@accp.com.

May I submit work that was already published as a manuscript?

No. The submitting author must verify at the time of submission that the manuscript will *not* have been published *prior to* presentation at the 2023 ACCP Virtual Poster Symposium.