

# ACCP International Clinical Pharmacist

Editor: Wafa Y. Dahdal, Pharm.D., BCPS

# **INSTRUCTIONS FOR AUTHORS**

# **GENERAL INFORMATION**

Frequency:	Quarterly
Established:	Spring 2011
Affiliation:	American College of Clinical Pharmacy
Audience:	Clinical pharmacists, educators, and officials
	who oversee clinical pharmacy practice and
	education

# EDITORIAL MISSION AND DEPARTMENTS

**Editorial Mission:** To advance clinical pharmacy practice beyond North America by providing a forum for colleagues to learn about and discuss issues related to clinical practice development and advancement, patient-centered services, training of future clinical pharmacists, credentialing, and continuing professional development

**Departments:** ACCP International Clinical Pharmacist publishes several types of articles on matters of importance in pharmacy practice and education. A brief description of each type follows:

- "Clinical Pharmacy Practice" highlights important contemporary professional and regulatory matters pertaining to clinical pharmacy practice.
- "Clinical Pharmacist or Clinical Practice Profile" spotlights clinical pharmacists or clinical pharmacy services, especially those that feature national or institution-wide initiatives, expanding clinical services, or best practices.
- "Patient Care" addresses issues related to therapeutic advances, health technology, practice models, and self-care or patient education and empowerment.
- "Research and Practice" discusses key issues related to pharmacy practice and educational research of relevance to clinical pharmacists and educators.
- "Pharmacy Education" focuses on issues of relevance to faculty/staff and clinical educators who teach and mentor pharmacy students and residents.
- "Continuing Professional Development" reviews current and future practices in continuing professional development, continuing education, and certification.

#### **STAFF**

Editor-in-Chief: Wafa Y. Dahdal, PharmD Medical Editor: Kimma Sheldon, PhD, MA Graphic Designer: Dane Anderson IT Manager: Michael Blackwell, MBA, CISSP, ITIL IT Project Manager: Amber McCullough, PMP

# **EDITORIAL OFFICE**

American College of Clinical Pharmacy 13000 W. 87th Street Parkway, Suite 100 Lenexa, KS 66215 +1 913 492 3311 | +1 913 492 0088 (Fax)

#### ARTICLE PREPARATION AND SUBMISSION General Preparation Instructions

- Maximum Word Length: 500 words
- Maximum Number of References: 5
- Maximum Number of Figures and Tables: 2
- Acceptable format is Word.
- Leave a 1-inch margin on all sides.
- Article should be typed double-spaced, left-aligned.
- Use 12-point Times New Roman font type.
- Assemble the article in this order: Title Page, Text, References, Figure Legends, Figures, and Tables.
- Title Page should contain the following elements:
  - Department under which the article is submitted
  - Full article title
  - Authors' names, academic degrees, and affiliations
  - Name and complete address of corresponding author
  - Fax number, telephone number, and e-mail address for corresponding author
  - The total word count of the article, including the text and references
- Abbreviations must be defined at first mention.
- Cite references, figures, and tables in numeric order.
- References
  - Accuracy of reference data is the responsibility of the authors.
  - Cite references in numeric order according to first mention in the text.
  - Consult the AMA Manual of Style, 10th ed, New York, Oxford University Press, 2007, American Medical Association, for style.
- Figures
  - Acceptable figure formats are bitmap (.bmp); Encapsulated PostScript (.eps); Tagged Image File Format (.tiff); Adobe Photoshop version 4.0 or lower (.psd); Adobe Illustrator version 7.0 or lower (.ai); JPEG (.jpeg); and Portable Network Graphics (.png).
  - Figures must be at least 300 dpi.
- Requests for permission to reproduce figures, tables, or portions of articles originally published elsewhere are the responsibility of the authors.

# **Submission Instructions**

Articles must be submitted, as Word files, by e-mail to <u>international@accp.com</u>.

Before publication, the following forms must be submitted:

- Conflict of Interest Disclosure Statement, completed and signed by each author
- Copyright and Liability form, completed and signed by all authors