
RESIDENCY PREP 101

PHARMACY SCHOOL (Build your CV and demonstrate time management skills)

- Leadership activities
- Work experience
- Research experience
- Rotations

TIMELINE for RESIDENCY APPLICATIONS

May to August

- Formalize CV and continue to update as events are completed
- Plan rotations for final year (consider preceptor references and interest areas)
- Book hotel for national meetings (August)
- Explore for research projects (ex. IRB approved project) that you can complete prior to graduation

September to October

- Identify clinical areas of interest
- Research residency programs
- Sign up for PPS if considering a two year program (October)
- Send CV to ACCP CV Review Program
- Identify references: look for a variety (ex. 2 preceptors, faculty members, or work supervisor)
- Sign up for the Match when available (number required for some applications)

November

- Formally ask people to write reference letters (give them information as soon as possible)
- Formalize travel plans to Midyear meeting
- Ensure you have the proper attire for the meeting (suit and portfolio)
- Research the Residency showcase (booth locations and times)
- Develop questions for each residency program (both residents and program director)
- Order transcripts from all the schools you have attended (Nov-Dec)

December

- Send thank you notes to people you talked to at the Residency Showcase
- Review applications requirements for programs you are submitting an application
- Start working on essays and cover letters early
- Reference letters: give packets to people as soon as possible with deadlines

January to February

- Set up interviews
- Interview preparation for each site
- Thank you notes to each person you interviewed with that day
- Develop rank list for the Match program

RESOURCES

1. CV background: <http://www.accp.com/stunet/cv.aspx>
2. ACCP website: <http://www.accp.com/stunet/index.aspx>
3. ASHP website: <http://www.ashp.org/Import/ACCREDITATION/ResidentInfo.aspx>
4. Tenets of professionalism: <http://www.accp.com/docs/positions/commentaries/TenetsProfessionalismFinal.pdf>
5. Match Website: <http://www.natmatch.com/ashprmp/>
6. Pharmacy Professional's Guide to Resumes, CVs, Interviews. Reinders T (APhA). 2003
7. Advice for residency candidates going to Midyear Clinical Meeting; Fotis MA. AJHP 2006; 63:1787