

Virtual Poster Symposium Frequently Asked Questions

What is the deadline for abstract submission?

- March 4, 2019 for all abstracts, except Research-in-Progress
- April 15, 2019 for Research-in-Progress abstracts

Do I have to be an ACCP member to submit an abstract to the 2019 Virtual Poster Symposium?

No. All investigators in the field of clinical pharmacy and clinical pharmacology are welcome to submit abstracts.

Is there a fee to submit an abstract?

Yes, a nominal \$50 abstract submission fee. This is to help defray costs of the symposium and is not refundable, independent of abstract acceptance or rejection.

If my abstract is accepted, do I need to be available for real-time online question-and-answer sessions on both May 28th and 29th?

You need to be available for one of the two interactive sessions. If your abstract is accepted, you will be asked to provide your availability on May 28th and 29th for the "live" sessions (which will occur from 7p.m. -- 9p.m., EDT each day).

The technology required for presenters and the poster-viewing audience is minimal—a broadband Internet connection, a current version of an Internet browser, and Skype (optional, free software).

How many abstracts can I submit as first author?

Authors may submit an unlimited number of abstracts

How many characters can be included in my abstract?

All abstract categories have a 300 word count limit, including tables. This abstract word limit does not include the abstract title, author names or affiliations.

May I include a table, graph or image in my abstract?

Tables may be included in the abstract. Figures and images are not permitted within abstracts.

Do I have to enter my abstract in a specific format?

All abstracts, except for Encore Presentations, must conform to a structured format, and include ACCP-required headings. The required headings differ based on submission category. See the general instructions section for the required headings.

Can I revise my abstract after it has been submitted?

You can edit your abstract until the submission deadline. After the deadline, abstracts cannot be edited.

If I would like to withdraw my abstract what should I do?

To withdraw your abstract prior to the abstract deadline, login to the submission site and withdraw your abstract. After the abstract deadline, email abstracts@accp.com to have your abstract withdrawn.

When and how will I receive notification about the status of my abstract in the program?

Presenting authors will receive email notification of acceptance or declination no later than April 30, 2019.

May I submit my abstract to the 2019 ACCP Virtual Poster Symposium if it was previously presented as Research-in-Progress at another meeting?

Yes. In addition, a previously presented abstract may form the basis for a new abstract to be submitted (i.e., not an Encore presentation) for consideration in the Original Research category if the previous abstract:

1. was a descriptive report of planned research only,
2. described preliminary results only and complete results are now available (i.e. Research-in-Progress),
3. was presented at a student, resident, or fellow conference focused on gaining presentation experience and/or formative feedback,
4. was presented at an ACCP Chapter or PRN event, or
5. conclusions have been added/modified based on a new hypothesis and data analysis of the original results database.

May I submit my abstract to the 2019 ACCP Virtual Poster Symposium if it was already presented at another meeting?

Original research findings presented elsewhere, but important to clinical pharmacy, are encouraged as “Encore” submissions.

- Abstracts submitted for Encore Presentations must not be modified from the previously presented/published version. This includes the title, authors, and abstract body. The presenting author may change, but they must be an author on the original abstract.
- The same abstract may not be presented at more than one national ACCP event.
- Only the abstract title and authors will be published in *JACCP*.
- Encore Presentations will not be eligible for the Best Poster Awards.
- Submit Encore Presentation abstracts as either Original Research, Systematic Review/Meta-Analysis, or Case Reports, and select “Encore” when prompted, providing the original citation, and a copy of the original abstract.

May I submit work that was already published as a manuscript?

No. The submitting author must verify at the time of submission that the manuscript will *not* have been published *prior to* presentation at the 2019 ACCP Virtual Poster Symposium.

If I am a co-author on an abstract can I give the presentation?

The person presenting the poster MUST be listed as an author on the corresponding abstract (including Encore Presentations).