

MEETING REGISTRATION

Your Name: _____

First Name

Last Name (Surname)

Registration Deadlines

- EARLY registration deadline: **October 16, 2023**
- REGULAR registration deadline: **October 27, 2023**
- ON-SITE registration fees apply after **October 27, 2023**. Registration fees CANNOT be refunded for cancellations received after **October 27, 2023**.

Terms and Conditions

I agree to the terms and conditions on page 4 of this registration form.

Full Meeting Registration

	Early (Thru 10/16)	Regular (10/17-10/27)	Late & On-site (After 10/27)
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Full registration includes all meeting sessions and events, online handouts, and CPE credit.

Full or Associate Member	\$595	\$745	\$825	_____
Affiliate/Nonmember*	\$975	\$1135	\$1195	_____

Resident and Fellow Trainees

Member	\$255	\$405	\$475	_____
Nonmember*	\$435	\$585	\$650	_____

Students†

Member	\$205	\$305	\$405	_____
Nonmember*	\$305	\$405	\$505	_____

* First-time attendees who have never been an ACCP member and who register and pay the full meeting, nonmember registration fee will automatically receive a complimentary 6-month membership in ACCP.

† Must be a student in a pharmacy degree program earning their first professional degree. CPE credit is not available. For student group discounts, contact membership@accp.com.

One-Day Registration

	Early (Thru 10/16)	Regular (10/17-10/27)	Late & On-site (After 10/27)
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One-day registration includes all meeting sessions and events, online handouts, and CPE credit for the specific day selected.

Full or Associate Member	\$305	\$455	\$505	_____
Affiliate/Nonmember	\$455	\$605	\$655	_____

Resident/Student/Fellow Trainees

Member	\$155	\$305	\$355	_____
Nonmember	\$250	\$400	\$450	_____

Check one: Saturday Sunday Monday Tuesday

Note: One-day registrants can only pick up their badges on the day indicated above.

Guest Registration

Includes the Welcome and Keynote Address, Opening Reception, Poster and Paper Presentations, ACCP Business Meeting and Town Hall, and all award presentations. Does not include CPE credit.

\$100 each _____

Student Program: Emerge from the Crowd

Emerge from the Crowd: How to Become a Standout Residency Candidate

Saturday, November 11, 1:00–6:15 p.m.

STUDENT PROGRAMMING

This event is intended for students and is included with paid student registration.

Please check the box if you plan to attend.

BPS RECERTIFICATION CREDIT

There are several opportunities to earn recertification credit at the Annual Meeting. All sessions are open to and included in Full or Sunday/Monday/Tuesday One-Day Annual Meeting registrations. However, board certified pharmacists seeking recertification credit in each specialty offered must attend the desired sessions and purchase access to and pass the associated recertification posttest(s) to earn the recertification credit.

Clinical Reasoning Series

Clinical Reasoning in Pharmacotherapy (Tuesday, November 14)
Approved by BPS for up to 6.0 hours of BCPS recertification credit.
Recertification Posttest (Member/Nonmember) \$50 _____

Clinical Reasoning in Critical Care Pharmacy (Monday, November 13)
Approved by BPS for up to 6.0 hours of BCCCP recertification credit.
Recertification Posttest (Member/Nonmember) \$50 _____

ACCP/ASHP Clinical Sessions

BCACP Clinical Sessions (Monday, November 13)
Approved by BPS for up to 6.0 hours of BCACP recertification credit.
Recertification Posttests (Member/Nonmember) \$50 _____

BCGP Clinical Sessions (Monday, November 13)
Approved by BPS for up to 5.0 hours of BCGP recertification credit.
Recertification Posttests (Member/Nonmember) \$50 _____

BCOP Clinical Sessions (Sunday, November 12 and Monday, November 13)
Approved by BPS for up to 4.0 hours of BCOP recertification credit.
Recertification Posttests (Member/Nonmember) \$50 _____

PSAP Live

PSAP Live (Monday, November 13)
Approved by BPS for up to 1.5 hours of BCPS recertification credit.
Recertification Posttest (Member/Nonmember) \$25 _____

PROFESSIONAL PLACEMENT FORUM

There is no additional fee for individual applicants/candidates to attend the Professional Placement Forum. However, all attendees must be registered for the Annual Meeting.

Applicants/Candidates

Professional Placement Forum Candidate
Participation in the Professional Placement Forum is free with meeting registration. Once registered, proceed to the Professional Placement Forum webpage (www.accp.com/ppt) to complete your candidate profile and search available positions.

PROFESSIONAL PLACEMENT FORUM

There is no additional fee for individual hiring representatives to attend one, two, or all three sessions of the Professional Placement Forum. However, all attendees must be registered for the Annual Meeting and each hiring institution must reserve/purchase table space for its desired session(s) during the Professional Placement Forum.

Recruiters/Hiring Representatives

- Postgrad Training Program Recruiter - Session I (Sat/Sun)**
Includes participation in the Residency, Fellowship, Graduate Program Poster Showcase on Saturday, November 11, from 11:30 a.m. to 1:00 p.m. CST and a table for sit-down meetings on Sunday, November 12, from 8:30 a.m. to 11:00 a.m. CST.
Per Table (up to 10) \$100 _____

- Postgrad Training Program Recruiter - Session II (Sat/Mon)**
Includes participation in the Residency, Fellowship, Graduate Program Poster Showcase on Saturday, November 11, from 11:30 a.m. to 1:00 p.m. CST and a table for sit-down meetings on Monday, November 13, from 8:30 a.m. to 11:00 a.m. CST.
Per Table (up to 10) \$100 _____

- Practitioner/Faculty Recruiters - Sunday 8:30 a.m. to 11:00 a.m.**
Includes a table for sit-down meetings on Sunday, November 12, from 8:30 a.m. to 11:00 a.m. CST.
Per Table (up to 10) \$100 _____

- Practitioner/Faculty Recruiters - Monday 8:30 a.m. to 11:00 a.m.**
Includes a table for sit-down meetings on Monday, November 13, from 8:30 a.m. to 11:00 a.m. CST.
Per Table (up to 10) \$100 _____

- Additional Time Slot - Monday 11:30 a.m. to 2:00 p.m.**
Purchase an additional 2.5-hour block in the Professional Placement Forum room on Monday afternoon from 11:30 a.m. to 2:00 p.m. CST.
Per Table (may not exceed tables selected above) \$75 _____

- Additional Time Slot - Monday 2:30 p.m. to 5:00 p.m.**
Purchase an additional 2.5-hour block in the Professional Placement Forum room on Monday afternoon from 2:30 p.m. to 5:00 p.m. CST.
Per Table (may not exceed tables selected above) \$75 _____

TOTAL _____



The 2023 ACCP Annual Fellows Dinner registration is now incorporated into the online meeting registration process. If you are an FCCP and don't see the option to register for the dinner during the online process or are registering for the meeting via this form, please email accp@accp.com.

MEETING TERMS AND CONDITIONS

CANCELLATION POLICY

An administrative fee of \$90 will be charged for full or 1-day meeting registrations cancelled on or before **October 27, 2023**. Registration fees CANNOT be refunded for cancellations received after **October 27, 2023**. Requests for cancellation must be sent in writing to:

American College of Clinical Pharmacy
13000 West 87th Street Parkway
Suite 100, Lenexa, KS 66215-4530
E-mail: accp@accp.com
Fax: (913) 492-0088

An administrative fee of \$50 will be charged to transfer a registration from one attendee to another.

In the event that a session or activity is cancelled beyond the control of ACCP, ACCP will not reimburse attendees, but will make every attempt to obtain any instructional materials that are available for the session or activity and forward them to the attendees.

CODE OF CONDUCT

ACCP has adopted a Code of Conduct that applies to all members of the College, and non-members attending ACCP meetings or participating in the College's work. Even if you have previously agreed to abide by the Code of Conduct, please complete the attached Code of Conduct form and return it with your registration.

HOTEL PRIVACY STATEMENT

By registering for this meeting, all meeting attendees authorize ACCP, its officers, employees, contractors, agents, and assignees, to disclose first and last name(s), only to the Hotel, for the express purpose of verifying and crosschecking who attended the meeting and who stayed in the Hotel. All meeting attendees understand that ACCP has no control over how the Hotel will use first and last name(s). All attendees agree to release and hold harmless ACCP, its officers, employees, contractors, agents, and assignees, from any and all claims of action or damages of any kind arising from, or in any way connected to, the release or use of name(s) pursuant to this release and waiver.

MEETING LIABILITY WAIVER, RELEASE, AND ASSUMPTION OF RISK

In consideration of American College of Clinical Pharmacy (here after referred to as ACCP) holding its 2023 ACCP Annual Meeting in a live, in-person format from which I will derive personal and professional satisfaction and benefits, I assume all risks and accept sole responsibility for any injury (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I may experience or incur in connection with attending the in-person, 2023 ACCP Annual Meeting. I hereby release, covenant not to sue, discharge, and hold harmless ACCP, its subsidiaries, affiliates, officers, directors, agents, representatives, and employees, of and from any such claims, including all liabilities, claims, actions, damages, costs, or expenses of any kind (including attorney's fees and court costs) arising out of or relating thereto. I also acknowledge, understand, and assume all responsibility for self monitoring all medical conditions and surroundings as prescribed by local, state, federal, and Centers for Disease Control and Prevention (here after referred to as CDC) requirements and guidelines.

Specifically relating to the global COVID-19 pandemic, I acknowledge the highly contagious nature of COVID-19 and voluntarily assume the risk of exposure or infection by attending the in-person 2023 ACCP Annual Meeting, and that such exposure or infection may result in personal injury, illness, disability, and/or death to me. I understand that the risk of becoming exposed to or infected by COVID-19 at the in-person 2023 ACCP Annual Meeting may result from the actions, omissions, or negligence of others who may attend the 2023 ACCP Annual Meeting or their families, colleagues, or others with whom they may have had contact. Accordingly, I understand and agree that this waiver and release includes any claims based on the actions, omissions, or negligence of ACCP, its subsidiaries, affiliates, officers, directors, agents, representatives, and employees, whether a COVID-19 infection occurs before, during, or after participation in the in-person 2023 ACCP Annual Meeting.

I agree to comply with any and all local, state, federal, or CDC COVID-related procedures that may be implemented by ACCP, or local, state, federal, or CDC and the venue(s) of the in-person 2023 ACCP Annual Meeting, including, but not limited to, mask-wearing and social distancing requirements and possible restrictions on certain activities that carry higher COVID-related risk, in order to protect as much as possible the health and safety of all in-person 2023 ACCP Annual Meeting attendees.

MEETING ROOM CAPACITY

ACCP will adhere to the current local, state, federal, CDC, and venue(s) guidelines regarding mask-wearing, social distancing, meeting room capacities, etc. that are required during the 2023 ACCP Annual Meeting. Space in any room or at any event during the conference will be on a space available basis and first come first served.

PHOTO RELEASE

By registering for the 2023 ACCP Annual Meeting or its associated events, you have provided your release for free use by ACCP for promotional purposes of any photograph taken of you or in which you may be seen during the 2023 ACCP Annual Meeting.

QUESTIONS?

Email accp@accp.com or visit www.accp.com.



CODE OF CONDUCT

American College of Clinical Pharmacy

Preamble

The Code of Conduct of the American College of Clinical Pharmacy (ACCP) reflects the College's core values of integrity, honesty, reliability, and accountability, and a commitment to embrace diversity, equity, and inclusion. The standards set forth in this Code apply to all members of the College, and non-members attending ACCP meetings or participating in the College's work.

Attestation to the Standards set forth in the Code of Conduct is required of all members and any individual attending the College's meetings. It is the intent of the College that members will also uphold these standards at all times, including in their places of education/training, practice, and employment.

Individuals under consideration for designation as Fellows of the College, elected or appointed office, committee or editorial positions, appointment as a representative of the College to other organizations, or as a potential recipient of an ACCP award or grant, will be asked to attest to this Code of Conduct, including confirmation that they have never been found to have committed harassment, bullying, or an abuse of power or position.

Underlying Principles

The College aspires to adhere to the following principles:

- Honesty, integrity, and transparency in all actions, within and external to the College, with the intent to develop and maintain trust
- Equitable treatment of all individuals
- Intolerance of discrimination, harassment, bullying, or abuse of power or position
- Accountability and reliability in all actions
- Adherence to the legal requirements and ethical standards of the profession

Standards of Conduct

Professional Conduct

- Individuals will protect the confidentiality of privileged information related to the College's business and will not disclose any patient-specific information at ACCP functions or when involved in the work of the College.
- Individuals will proactively disclose all financial, personal, professional, or other conflicts of interest that could compromise the trustworthiness of their work for, or on behalf of, the College.
- Individuals will not plagiarize, falsify or fabricate data, inappropriately assign authorship, or infringe on the intellectual property rights of the College or other parties.
- Individuals will present themselves in a manner consistent with their professional expertise and/or credentials to avoid potential professional misrepresentation.

Personal Conduct

- Individuals will avoid any actions resulting in discrimination against others, harassment, bullying, or any abuse of power or position based on, but not limited to, age, sexual orientation, gender, race, religion, ethnicity, disability, or religion. This includes members and non-members attending the College's meetings, member volunteers participating in committees or other groups, and elected or appointed officers.
- Individuals subject to or aware of a violation of the Code of Conduct by others, including discrimination, harassment, bullying, or any abuse of power or position, are asked to intercede when possible and report the misconduct as soon as possible. The identity of the individual making the report will be held as confidential as possible by ACCP staff and leadership.
- Retaliation against an individual for making a report will also be considered a violation of the Code of Conduct.
- False accusation of an individual for failure to adhere to the Code of Conduct will be considered a violation of the Code and handled as such.

Procedures for Enforcement

- Violations of the Code of Conduct by members of the College or non-members attending or participating in College functions should be promptly reported to the Executive Director in person or in writing via secure email. In cases where the Executive Director is not available or is directly conflicted by the violation, the report should be made to the ACCP President.
- All reports will be addressed in as confidential a manner as possible by the Board of Regents, the Board of Directors for matters related to the College's journals, or the Board of Trustees for matters related to the ACCP Foundation.
- The need for further investigation and/or resulting disciplinary action(s) will be determined by the appropriate Board, with assistance from the Executive Director, after due consideration.
- To ensure fair treatment of all parties, the individual accused of the violation generally will be made aware of the report and provided with an opportunity to respond.
- Outcomes for violations of the Code of Conduct may include, but are not limited to, private reprimand or censure; removal of consideration for ACCP awards, elected office, committee involvement, or other College activities; suspension of membership for a specified period; or termination of membership.
- The individual involved will be notified in writing of the results of the Board's decision by the Executive Director and/or the current ACCP President within 30 days of the reported violation.

Questions regarding the Code of Conduct or attestation may be sent to a private email account at conduct@accp.com. All questions will be considered confidential and handled as such.

Approved by the ACCP Board of Regents on February 4, 2021.

CONDUCT ATTESTATION STATEMENT American College of Clinical Pharmacy

I agree that I will conduct myself in accordance with the American College of Clinical Pharmacy (ACCP) Code of Conduct. I attest that I have not been found to have committed or engaged in activities determined to constitute (i) professional misconduct, including actions resulting in loss or suspension of employment, professional licensure, credentials, or privileges; or (ii) personal misconduct, including discrimination against others, harassment, bullying, or any abuse of power or position based on, but not limited to, age, sexual orientation, gender, race, religion, ethnicity, disability, or religion.

Printed Full Name: _____

Signature: _____ Date: _____

Your agreement will be electronically recorded in ACCP's database and needs to be updated at least annually.

Questions regarding the Code of Conduct or attestation may be sent to a private email account at conduct@accp.com. All questions will be considered confidential and handled as such.