

FELLOWSHIP APPLICATION AMERICAN COLLEGE OF CLINICAL PHARMACY

INTRODUCTION

Fellowship in the American College of Clinical Pharmacy (FCCP) is one means by which the College can foster, and reward demonstrated excellence in the practice and science of clinical pharmacy. Fellowships are awarded to individuals who have made a sustained contribution to the College and demonstrated a continued high level of excellence in clinical pharmacy practice and/or research.

To be eligible for consideration, an applicant must have must have been a Full Member of ACCP for at least five (5) years prior to the year of Fellowship induction and have been practicing clinical pharmacy for at least ten (10) years since receipt of highest professional practice degree (i.e., B.S. or Pharm.D.).

INSTRUCTIONS. PLEASE NOTE THAT THIS IS A TEXT VERSION OF THE ACCP FELLOW ONLINE APPLICATION.

- 1. PLEASE COMPLETE ALL THE INFORMATION REQUESTED.** The purpose of this form is to establish an objective basis whereby applicants for Fellow can be evaluated on the basis of ACCP's definition of Clinical Pharmacy. Each application is reviewed and scored by members of the Credentials: Fellowship Committee, which recommends to the Board of Regents whether an applicant should be elected as a Fellow based on sustained contributions to the College and continuous high level of excellence in clinical pharmacy practice and/or research.

The Credentials: Fellowship Committee will base its scoring solely on the information supplied in this application. The applicant's *Curriculum Vitae* (CV) is used as a reference document for selected sections of the application and to assist with the committee's global assessment of the applicant's qualifications for ACCP Fellow. To be successful, the applicant must take the time to complete this application thoroughly and thoughtfully. It has been the experience of the Credentials: Fellowship Committee that worthy FCCP candidates have been unsuccessful due to their failure to submit a complete application form. Although it is not necessary to provide a positive response for every item, it is in the applicant's best interest to respond to as many questions as appropriate in order to assure a complete and fair review. Descriptions should be specific and detailed. The information provided may describe both past and present activities. Please do not simply state, "refer to CV" when providing the information requested.

Also available with this application is a copy of the primary scoring criteria and guidelines ("Fellow Tally Sheet and Applicant Guide to Scoring") that will be used by the committee in completing its review. Note that additional criteria can be applied as well. The primary criteria are provided so applicants are fully aware of the guidelines used in electing Fellows and so they can make an informed self-assessment to determine whether or not to proceed with the application process. *Every applicant is strongly encouraged to perform a self-assessment before deciding to submit this application.*

You may cut and paste text from other documents into this form. However, any formatting used in that text will be lost (e.g., bolding, underscoring, table formatting, etc.).

- 2. Please be sure to upload a copy of your most current curriculum vitae at the end of the online application.**
- 3. Complete your application and upload your CV by APRIL 15.**

**FELLOWSHIP APPLICATION
AMERICAN COLLEGE OF CLINICAL PHARMACY**

NAME: _____ DATE: _____

ADDRESS: _____

TELEPHONE: _____ E-MAIL: _____

SUSTAINED CONTRIBUTION TO ACCP:

1. (a) Highest pharmacy professional degree (e.g., Pharm.D., B.S.): _____. Year received: _____
(b) Did you complete a PGY1 or pharmacy practice residency? _____. Year received: _____
(c) Did you complete a PGY2 or specialized residency? _____. Year received: _____
2. Year in which you became a full Member of ACCP: _____
3. Please list presentations made at ACCP-sponsored meetings (as a primary or senior author on posters/platforms or as a presenter of an educational session). No points are awarded for moderating a session. (Add more rows by pressing “Tab” at the end if more space is needed.)

| Year | Meeting/Symposium | Title of Presentation |
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4. Please list a) your membership on all ACCP national standing or ad-hoc committees or task forces, PRN committees, or chapter committees (identify those for which you served as chair with an asterisk [*]), service as *PSAP* or any *SAP* faculty chair, and b) service as a Regional Recruiter or College of Pharmacy Liaison. (Add more rows by pressing “Tab” at the end if more space is needed.)

Please detail your contributions to diversity, equity, inclusion, and accessibility (DEIA) in any roles that you have held following graduation and postgraduate training, including membership in ACCP national standing or ad-hoc committees, PRN, and chapter committees, or as a faculty liaison for an ACCP Student Chapter. Service on the DEIA Task Force does not qualify for extra points in DEIA contributions.

| Year(s) | Committee or Service | DEIA Contribution |
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5. List service as an author for any official ACCP publication (e.g., *any SAP* chapter; other ACCP book chapter; ACCP white paper, commentary, or other paper) or as an item writer for ACCP student competitions. **(Please note that publication of original research or review articles in Pharmacotherapy is not considered here. These are considered later in the application as "Practice" or "Research" contributions.)**

List service as a reviewer for *Pharmacotherapy/JACCP*; ACCP meeting/virtual abstracts; proposals for Foundation Awards or Fellowships; proposals for student/resident/fellow travel awards; the ACCP CV review service; items submitted for the ACCP student competitions; self-assessment program (such as *PSAP*, *ACSAP*, etc.), *Updates in Therapeutics*®, or any other ACCP publication. List service as a member of the on-site Best Annual Meeting or Spring Forum Poster/Paper judging committee. List service as a mentor for FIT/MeRIT programs; ACCP Academy mentor; or a resident mentor. (Add more rows by pressing “Tab” at the end or an addendum page if more space is needed.)

| Year(s) | Service | Activity |
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6. Please identify your service as an elected or appointed officer of the ACCP Board of Regents, the Foundation Board of Trustees, the PPI Inc. Board of Directors; elected PRN Chair, Secretary, or Treasurer; or elected ACCP Chapter President, Secretary, or Treasurer. (Add more rows by pressing “Tab” at the end if more space is needed.)

Please detail your contributions to diversity, equity, inclusion, and accessibility (DEIA) in any roles that you have held following graduation and postgraduate training, including as an elected PRN Chair, Secretary, Treasurer, or elected ACCP Chapter President, Secretary, or Treasurer, or positions as an officer of the ACCP Board of Regents, the Foundation Board of Trustees, and the PPI Inc. Board of Directors.

| Year(s) | Office Held | DEIA Contribution |
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CLINICAL PHARMACY PRACTICE AND RESEARCH:

Clinical Pharmacy Practice and Service Programs

1. Please summarize your day-to-day clinical pharmacy work and any significant service programs you have developed and implemented (including year(s) and locations). Please be certain to emphasize how your regular practice and any developed programs are (or were) unique and/or innovative. For example, it would be worthwhile to note if you established the first such service nationally. Please specify also, when programs were implemented, whether it has been transferred or copied elsewhere, whether they have been evaluated in some way, and whether that evaluation has been published in professional literature. Please include a brief description of your role(s) in both your routine practice and any developed services. Awards for service contributions may also be described here. (Add more rows by pressing “Tab” at the end if more space is needed. Please note that the right-most column is reserved for reviewer use.)

| Clinical Pharmacy Service Programs | | | | | |
|------------------------------------|---------|-------------|--------|------------|---------|
| Year(s)/ Location | Program | Description | Impact | Evaluation | Role(s) |
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Patient Education Service Programs

2. Please describe any patient education programs designed to improve patient understanding of, and adherence to, prescribed drug therapy that you have developed and implemented (including year(s) and locations). Please be certain to emphasize how this program is (or was) unique and innovative. For example, it would be worthwhile to note that it was the first such service nationally. Please specify also, when it was implemented, whether it has been transferred or copied elsewhere, whether it has been evaluated in some way, and whether that evaluation has been published in professional literature. Please include a brief description of your role(s) in this service. (Add more rows by pressing “Tab” at the end if more space is needed. Please note that the right-most column is reserved for reviewer use.)

| Patient Education Service Programs | | | | | |
|------------------------------------|---------|-------------|--------|------------|---------|
| Year(s)/ Location | Program | Description | Impact | Evaluation | Role(s) |
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Documentation of Clinical Competence

3. Please describe any certifications, other credentials, or other activities that document your clinical practice competencies. Examples could include board certification in Pharmacotherapy or other BPS-recognized specialties, documentation of competency from other professional organizations (e.g., Certified Diabetes Educator, BLS, ACLS certification, lipid, or anticoagulation certification, etc.), or local credentialing/privileging processes in your institution/organization. (Add more rows by pressing “Tab” at the end if more space is needed. Please note that the right-most column is reserved for reviewer use.)

| Documentation of Clinical Competence | |
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| Year(s) | Organization/Institution and Credential/Activity |
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Initiation and Monitoring of Acute or Chronic Drug Therapy

4. If you currently function, or have functioned in the past, as a clinician that initiates and monitors individual patients' acute or chronic drug therapy (either through a collaborative drug therapy management practice agreement or otherwise), please describe this activity in detail (e.g., hypertension clinic, anticoagulation clinic, inpatient services). When therapeutic protocols are used, describe the procedure for and your contribution to their development and implementation. (Add more rows by pressing "Tab" at the end if more space is needed. Please note that the right-most column is reserved for reviewer use.)

| Initiation and Monitoring of Acute or Chronic Drug Therapy | | | | |
|--|-------------------|---------------------------|---|---|
| Year(s) | Practice Settings | Description of Activities | Development and Implementation of Therapeutic Protocols (if Applicable) | Prescriptive Authority Delegated to You? (Yes/No) |
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Educational or Professional Presentations (Non-Research)

5. Please list up to fifteen (15) examples of different educational or professional presentations that you have made to state, regional, national, or international pharmacy or other health discipline meetings. Please do not identify presentations of original research in this section. More weight is given to presentations at national/international meetings. Include only presentations that you delivered in person or live via online webinar, videoconference, or other distance transmission. For webinars and videoconferences please indicate if continuing education credits are/were offered (e.g. CPE, CME, etc.). Points will not be awarded for presentations of a promotional or marketing nature. (Add more rows by pressing “Tab” at the end if more space is needed. Please note that the right-most column is reserved for reviewer use.)

| Educational or Professional Presentations (Non-Research) | | | | | |
|--|-----------------------|-------------------------------|---|--|--|
| Year | Title of Presentation | Meeting/ Distance Event | Scope: Indicate State (S), Regional (R), Natl (N), or Intl (I) | Mode of Delivery: (Live Meeting Presentation, Webinar/Distance Transmission) | Continuing Education Credits (e.g., CPE, CME) offered? |
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Research Presentations

6. Please list up to fifteen (15) different examples of scientific research presentations (e.g., results of original research in applied/clinical pharmacology, pharmacokinetics, pharmacotherapeutics, or clinical pharmacy practice) which you have made to state, regional, national, or international pharmacy or other health/scientific discipline meetings. Priority is given to presentations at national/international meetings. Include only presentations that you have delivered in person or live via online webinar, videoconference, or other distance transmission.

Note. Only research presentations in which the applicant was the actual presenter should be listed. In this case, there can be only one presenter for a research presentation/abstract, regardless of the applicant's position in the sequence of authors. For example, abstracts in which a student or trainee served as the presenter should not be included here as one of the applicant's research presentations. Even if the applicant was present during the session, if the applicant was not the sole presenter, the paper should not be listed. (Add more rows by pressing "Tab" at the end if more space is needed. Please note that the right-most column is reserved for reviewer use.)

| Research Presentations | | | | |
|------------------------|-----------------------|-------------------------------|--|--|
| Year | Title of Presentation | Meeting/ Distance Event | Scope: Indicate State (S), Regional (R), Natl (N), or Intl (I) | Mode of Delivery: (Live Meeting Presentation, Webinar/Distance Transmission) |
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Service as a Consultant

7. Please identify your service as a consultant to local, state, national, or international agencies or organizations (e.g., FDA, USP, HHS, NIH, WHO, pharmaceutical industry, foundations, State Medicaid formulary committees, Boards of Pharmacy, intramural grant programs). Routine membership on committees of professional organizations or service as an elected officer should not be listed. Do not list activities as a manuscript reviewer or journal editor at this time. Under Agency/Organization below, please identify each as international (I), national governmental (NG), national non-governmental (NNG), state (S), or local (L) in the column to the right of “Agency/Organization.” (Add more rows by pressing “Tab” at the end if more space is needed. Please note that the right-most column is reserved for reviewer use.)

| Service as a Consultant | | | |
|-------------------------|---------------------|----------|--|
| Year(s) | Agency/Organization | Activity | Scope: Indicate I, NG, NNG, S, or L |
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Research Projects

8. Please list funded research projects that you have conducted in your practice and/or research environment or designed as a member of a drug development team. Indicate whether Principal Investigator (PI), Co-investigator (CI), or Project Designer (PD) as a member of an industry-based drug development or clinical research team. (Add more rows by pressing “Tab” at the end if more space is needed. Please note that the right-most column is reserved for reviewer use.)

| Year(s) | Title of Project | Funding Amount | Role: Indicate (PI), (CI), or (PD) | If a grant or contract received: | |
|---------|------------------|----------------|---------------------------------------|--|---|
| | | | | Indicate funding source. Note if intramural, industry, foundation, or government | Indicate if protocol was developed by you or the funding agency |
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Publications (do not list original research)

9. Please list all publications of books (B), book chapters (BC), book reviews (BR), review articles (R), case reports (C), editorials (E), letters to the editor (L), INDs (I), NDAs (N), Internet work (INT), or other (O) items (e.g., CD-ROM) you have authored or co-authored.

Precede each citation with the code listed above. Indicate whether you are primary/sole (P), senior (S), or secondary (SEC) author.

Author Definitions (see <http://www.icmje.org/recommendations/>): Authors must meet the four (4) ICMJE author criteria. The primary author (P) is usually the first author (and often the corresponding author). The senior author (S) directs and takes responsibility for the work published, including scientific accuracy and integrity of any methodology, analyses, interpretations, and conclusions associated with the work (may also serve as the corresponding author). A secondary author is neither the primary nor senior author.

Please use biomedical journal style. In the case of journal publications, please include only refereed publications. Do not list publications of original research in this section. (Add more rows by pressing “Tab” at the end if more space is needed. Please note that the right-most column is reserved for reviewer use.)

[illegible]

Original Research

10. Please list all peer-reviewed publications of original research related to applied/clinical pharmacology, toxicology, pharmacokinetics, pharmacotherapeutics, pharmacoeconomics, pharmacogenomics, or clinical pharmacy practice you have authored or co-authored. Please indicate whether you are primary/sole (P), senior (S), or secondary (SEC) author.

Author Definitions (see <http://www.icmje.org/recommendations/>): Authors must meet the four (4) ICMJE author criteria. The primary author (P) is usually the first author (and often the corresponding author). The senior author (S) directs and takes responsibility for the work published, including scientific accuracy and integrity of the methodology, analyses, interpretations, and conclusions associated with the work (may also serve as the corresponding author). A secondary author is neither the primary nor senior author.

Use Biomedical Journal Style. Please do not list publications in non-peer-reviewed journals and do not include abstracts. (Add more rows by pressing “Tab” at the end if more space is needed. Please note that the right-most column is reserved for reviewer use.)

[illegible]

Service to Publications

11. Please list those professional or scientific publications for which you currently serve (or previously served) as a referee, member of the editorial board, or editor. List only National or International publications; omit local and state or regional publications.

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|-------------------------|----------------------------|-----------------|---------|
| Service to Publications | | | |
| Publication | Check Appropriate Category | | |
| | Editor | Editorial Board | Referee |
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Awards, Honors, and Citations

12. Please list professional awards or honors received in recognition of your practice or research accomplishments completed after your academic training. Please designate an organization as national (N), state (S), or local (L). Provide an explanation of the significance of each award listed (e.g., “This national award is given annually to one individual recognized as being an outstanding new researcher;” “This institutional honor is conferred to those in a variety of health professions who have made outstanding contributions to patient care. In 2013, five individuals received this honor, only one of which was a pharmacist.”) No points awarded for teaching and education awards.

[illegible]

Leadership Positions

13. Please identify any leadership positions (i.e., elected office, committee membership) you have held in professional associations other than ACCP. Also indicate your participation in any political advocacy efforts/initiatives (including the ACCP Advocates and the ACCP PAC), noting any leadership roles in these efforts. Please designate each organization and effort/initiative as either national (N) or state (S). (Add more rows by pressing “Tab” at the end if more space is needed. Please note that the right-most column is reserved for reviewer use.)

| Leadership Positions | | | |
|----------------------|-------------|---|-----------------------------------|
| Year(s) | Office/Role | Professional Association (other than ACCP) or Political Advocacy Group (ACCP or non-ACCP) | Scope: National or State |
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14. Please use this space, if desired, to describe any other unique practice and/or research contributions you have made to the profession that you would like to bring to the attention of the Committee and that are not reflected above.