

ACCP Board of Regents Meeting Minutes

July 21-23, 2025

Embassy Suites Kansas City Airport
Kansas City, MO

BOR Present: Jo Ellen Rodgers, President; Denise Rhoney, President-Elect; Brian Hemstreet, Past President; Kayla Stover, Secretary; John Allen, Treasurer; Melissa Badowski, Regent; Deb Bondi, Regent; Candice Garwood, Regent; Sandra Kane-Gill, Regent; Hanna Phan, Regent.

Staff Present: Amie Brooks, Senior Director of Strategic Initiatives; Marcia Buck, Senior Director of Clinical Practice Advancement; Joanna Gillette, Director of Professional Development and Marketing; Sheldon Holstad, ACCP Associate Executive Director; Michael Maddux, Executive Director; John McGlew, Senior Director of Government Affairs; Jon Poynter, Director of Member Services; Keri Sims, Director of ACCP Foundation, Ltd. and Director of ACCP Career Development Programs.

Excused: Shannon Finks, Regent; Kathy Pham, Senior Director of Policy and Professional Affairs

Guests: Toby Trujillo, incoming President-Elect; Rob Didomenico, incoming Regent; Pamela Stamm, incoming Regent

AGENDA ITEM	DISCUSSION	ACTION	COMMENTS
JULY 21, 2025 – DAY 1			
CALL TO ORDER		Jo Ellen Rodgers called Day 1 of the board meeting to order at 1:00 p.m. CDT.	
WELCOME & INTRODUCTIONS		Jo Ellen welcomed incoming board members and led introductions of board members and staff.	
GETTING TO KNOW YOU		Keri Sims led a board-staff “Getting to Know You” session	
BOARD DEVELOPMENT		The board and staff discussed chapters 5 and 6 of <i>How to Be an Inclusive Leader</i> , including breakout and large group discussions.	
MEMBER DATA BRIEFING		Jon Poynter and Amie Brooks reviewed the various surveys and reports that provide opportunities for member engagement and reporting of key ACCP member data.	
ADJOURN		Jo Ellen adjourned day 1 of the meeting at 5:00 p.m.	

JULY 22, 2025 – DAY 2

CALL TO ORDER		Jo Ellen Rodgers called Day 2 of the board meeting to order at 8:04 a.m. CDT.	
CONFLICT OF INTEREST (pg 11)		Mike Maddux called the board's attention to the ACCP conflict of interest policy and disclosure statement.	
ACCP DEI FILTERS (pg 12)		Marcia Buck highlighted the ACCP Value filters and asked that BOR members apply them during the meeting for board decision-making, as appropriate.	
REVIEW AND APPROVAL OF MEETING MINUTES (pg 13)	Kayla Stover asked the board to identify any errors or omissions in the minutes from the last board meeting.	The minutes of the May 14-15, 2025 meeting were approved as written (Badowski/Phan).	Minutes will be posted in the governance section of the ACCP website.
2026-2027 BOARD MEETINGS (pg 22)		Mike confirmed the 2026-2027 meeting dates for the Board and Executive Committee and they were confirmed.	Board members are encouraged to mark calendars with these 2026-2027 dates.
TREASURER'S REPORT <ul style="list-style-type: none"> • 2025 YTD Financials (pg 23) • 2025 LTI Report, Assets History, and ACCP Investment Policy (pg 32) 	<p>John Allen presented the year-to-date (6/30/2025) balance sheet and operating budget summary. John also provided an overview of the year-to-date operating budget summary for total assets, expenses, and liabilities through the second quarter of 2025.</p> <p>John reviewed the year-to-date (6/30/2025) profit center performance in comparison to previous years.</p> <p>John presented the long-term investment report for the end of the second quarter of 2025. The report reflected market performance during this time. He also reviewed the total assets and investments reports, including trends from 2015-2025.</p>	<p>The 2025 YTD financial reports, 2025 YTD profit center reports, 2025 YTD long-term investment, total assets, and long-term investment reports were reviewed and received. The 2024 year-end accountants' review was received (Bondi/Badowski).</p>	

<ul style="list-style-type: none"> • 2024 Year-End Accountants' Review and Management Letter (pg 42) 	<p>John highlighted the accountants' review of finances, comparing 2023 to 2024. The Executive Committee reviewed the full report in June.</p>		
<p>COMMITTEE AND TASK FORCE REPORTS</p> <ul style="list-style-type: none"> • Committee and Task Force Consent Agenda (pg 56) • Awards (pg 57) 	<p>Jo Ellen asked board members to identify reports for action via the consent agenda.</p> <p>Deb Bondi provided an overview of the Awards Committee report. She also highlighted the items, comments, and questions submitted by the Awards Committee.</p>	<p>The following reports were approved or received on the consent agenda (Phan/Badowski):</p> <ul style="list-style-type: none"> • Certification Affairs Committee • Credentials: Membership Committee- New Members • Nominations Committee • Publications Committee • Resident Advisory Committee • Task Force on Mental Health Therapeutics <p>Recipients of 2026 Therapeutics Frontiers Lecture Award, and 2025 New Investigator, Clinical Practitioner, and Educator Awards were approved (Badowski/Rhoney). Deb will provide feedback to the Awards Committee.</p>	
<ul style="list-style-type: none"> • Clinical Practice Affairs (pg 123) 	<p>Kayla Stover provided an update on the progress of the Clinical Practice Affairs Committee.</p>	<p>No board action required.</p>	
<ul style="list-style-type: none"> • Credentials: FCCP (pg 124) 	<p>Hanna Phan provided an update on the progress of the Credentials: FCCP Committee.</p>	<p>The new FCCP inductees were reviewed and approved (Rhoney/Allen). Suggestions for additional recognition criteria were reviewed. Hanna will provide feedback to the Credentials: FCCP Committee.</p>	<p>The Board commended the work of the Credentials: FCCP committee.</p>
<ul style="list-style-type: none"> • DEIA Committee (Pg 149) 	<p>Amie Brooks provided an update on the progress of the DEIA Committee.</p>	<p>The report was reviewed and approved (Phan/Badowski).</p>	

<ul style="list-style-type: none"> • Educational Affairs (pg 172) 	Brian Hemstreet provided an update on the Educational Affairs Committee and its current progress with the position statement.	No board action required.	The Board will review the committee's paper via email or at the next BOR meeting.
<ul style="list-style-type: none"> • Industry Relations (pg 174) 	Jo Ellen provided an update on the Industry Relations Committee and its current progress with the commentary.	The report was reviewed and feedback provided. Jo Ellen will communicate BOR feedback to the committee.	The Board should send any further comments to Candice Garwood and Jo Ellen. The Board will review the committee's paper via email or at the next BOR meeting.
<ul style="list-style-type: none"> • Member Relations (pg 175) 	Jo Ellen provided an update on the Member Relations Committee and its current progress on behalf of Shannon Finks (liaison).	No board action required.	
<ul style="list-style-type: none"> • Public and Professional Relations (pg 179) 	John Allen presented the report from the Public and Professional Relations Committee.	The report was reviewed and feedback provided. John will provide this feedback to the committee.	The Board should send further comments to John. The Board will review the committee's paper via email or at the next BOR meeting.
<ul style="list-style-type: none"> • Research Affairs (pg 239) 	Sandra Kane-Gill presented the report from the Research Affairs Committee.	The report was received (Hemstreet/Kane-Gill). The Board recommends that this committee convert their final report into an ACCP White Paper for Board review in the future (Hemstreet/Kane-Gill). Jo Ellen and Sandra Kane-Gill will serve as Board reviewers.	
<ul style="list-style-type: none"> • Research Fellowship Program Review (pg 296) 	Sheldon Holstad provided an update from the Research Fellowship Program Review.	The report was reviewed and received (Rhoney/Badowski). Sheldon will provide feedback to the Committee.	
OLD BUSINESS <i>Old Business Consent Agenda (pg 334)</i> <i>Code of Conduct Status Report</i>	<p>Jo Ellen asked board members to identify any old business items for action via the consent agenda.</p> <p>Mike provided a status report to the board regarding any communications received relevant to the code of conduct.</p>	<p>The following report was received via the consent agenda (Badowski/Phan):</p> <ul style="list-style-type: none"> • Status of Pending Committee and Task Force Papers <p>The report was received (Badowski/Rhoney).</p>	

NEW BUSINESS <ul style="list-style-type: none"> <i>New Business Consent Agenda (pg 337)</i> 	Jo Ellen asked board members to identify any new business items for action via the consent agenda.	The following reports were received, approved, or ratified via the consent agenda (Phan/Bondi): <ul style="list-style-type: none"> Member Relations Committee Survey ASERPM 2025 PONV Guidelines Endorsement BOR Executive Committee Appointment 	
<i>ACCP Member Dues</i>	Jon Poynter provided an overview of how and when the Board reviews an increase in ACCP member dues. He highlighted the changes in the consumer price index and staff recommendations. Jon and other staff addressed questions and comments from the Board.	The recommendations for full, associate, affiliate, trainee, and student membership dues were reviewed, discussed, and approved by the Board (Hemstreet/Bondi).	Membership services staff will implement these changes beginning in January 2026.
REPORTS <ul style="list-style-type: none"> <i>Professional Development – Education and Meetings Report (pg 344)</i> 	Joanna Gillette provided an update on pending and newly released board-prep and recertification educational programs. She highlighted the webinars from the second quarter of 2025 and provided preliminary statistics for the 2025 Annual Meeting. Joanna also provided some updates on changes to the Academy programs.	No board action required.	
<ul style="list-style-type: none"> <i>Professional Development – Publications Projects Report (pg 362)</i> 	Joanna highlighted publications added to the bookstore in the second quarter and others currently in development.	No board action required.	
<ul style="list-style-type: none"> <i>Membership Development Report (pg 364)</i> 	Jon presented current membership data, trends, and member development activities. He also provided a summary of trends across all membership categories, including retention and recruitment. Jon highlighted membership development activities for student, resident, and fellow/graduate members.	No board action required.	
<ul style="list-style-type: none"> <i>PRN Liaison Report (pg 380)</i> 	Board members shared information from the following PRNs: <ul style="list-style-type: none"> Adult Medicine Ambulatory Care Cardiology Central Nervous System Clinical Administration 	No board action required.	

	<ul style="list-style-type: none"> • Community-Based Pharmacy • Critical Care • Drug Information • Education and Training • Emergency Medicine • Endocrine and Metabolism • Geriatrics • GI/Liver/Nutrition • Global Health • Health Equity • Health Outcomes • Hematology/Oncology • HIV • Infectious Diseases • Nephrology • Pain/Palliative Care • Pediatrics • Perioperative Care • Pharmaceutical Industry • Pharmacokinetics/Dynamics/Genomics • Pulmonary • Transplant • Women's Health 		
<ul style="list-style-type: none"> • ACCP Foundation, LTD, BOD Report (pg 381) 	<p>Candice and Keri reported on the Foundation's activities over the past quarter. Topics discussed included FIT/MeRIT applications, themed issues upcoming from <i>JACCP</i> and <i>Pharmacotherapy</i>, upcoming Futures Grant application call, and the peer review training program. An update was provided on the status of the <i>JACCP</i> Medline application. Keri also presented data on ACCP annual meeting abstract submissions.</p>	No board action required.	
TOWN HALL DE-BRIEF	<p>Jo Ellen asked the Board to reflect on the April Town Hall and provided reflection on the April student session, and plans for future town halls.</p>	No board action required.	
ADJOURN		Day 1 of the BOR meeting was adjourned at 4:22 p.m. CDT by Jo Ellen.	

JULY 23, 2025 – DAY 3

CALL TO ORDER		Jo Ellen called Day 3 of the board meeting to order at 8:05 a.m. CDT.	
REFLECTIONS	Jo Ellen asked the Board to reflect on Day 2 discussions and progress.	No board action required.	
REPORTS (continued) • Government and Professional Affairs Report (pg 389)	Marcia Buck, Amie Brooks, and John McGlew summarized government and professional affairs work, advocacy activities, practice advancement initiatives, and other strategic activities over the past quarter and invited questions/comments from board members. The report also included recent PAC activities, the incoming Professional Leadership APPEs, ACCP’s APLD program, NCICLE, JCPP/PPCP, and upcoming student outreach partnerships.	No board action required.	
• ACCP-PAC Reports (pg 398) and Advocacy in Action (pg 399)	John McGlew presented the quarterly PAC report and reminded the Board about the advocacy newsletter and PAC Captains webinar series.	No board action required.	
DRAFT OF 2026 THEME OF THE YEAR (pg 400)	Denise Rhoney provided background regarding development of her theme. She highlighted the 2025-2026 committee and task force charges and feedback from the 2026 Committee/Task Forces “Issues Survey”.	The Board provided comments on the draft charges for the 2025-2026 ACCP Committees and Task Forces.	Board members were asked to contact Denise and Mike if they are interested in serving as Board Liaison/secretary for a specific committee or task force.
REPORTS (continued) • President’s Report (pg 424)	Jo Ellen Rodgers summarized presidential activities over the past quarter and welcomed comments and questions from board members. Updates included activities from CCP, JCPP, the NASEM Workshop, and NKF Initiative.	No board action required.	
Executive Director’s Report	Mike Maddux provided updates on CCP, the JCPP CEOs meeting, and international programs.	No board action required.	

ROUNDTABLE DISCUSSION	Jo Ellen opened the floor for comments and updates from individual board members and any emerging or “horizon” issues. The Board also discussed potential future agenda topics and performed its usual de- brief on the qualitative aspects of the meeting.	.	The Board was encouraged to submit agenda items for future board meetings.
ADJOURN		Jo Ellen adjourned Day 2 of the BOR meeting at 1:40 p.m. CDT.	

Respectfully submitted,

Kayla R. Stover, ACCP Secretary

FUTURE BOR MEETING DATES

Fall 2025: Minneapolis, MN (2025 ACCP Annual Meeting)

Wednesday, October 15: BOR arrival; no board activities scheduled

Thursday, October 16: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, October 17: BOR Mtg, 8:00–1:00 p.m.; BOD-BOR-BOT Joint Mtg, 1:30 p.m.–4:30 p.m.

Winter 2026: Location TBD

Tuesday, February 17: BOR arrival; no board activities scheduled

Wednesday, February 18: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Thursday, February 19: BOR Meeting, 8:00 a.m. – 3:00 p.m.

Spring 2026: Location TBD

Tuesday, May 12: BOR arrival; no board activities scheduled

Wednesday, May 13: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Thursday, May 14: BOR Meeting, 8:00 a.m. – 3:00 p.m.

Summer 2026 Executive Committee Meeting: Lenexa, KS

Tuesday, June 16: Exec Comm Meeting, 1:30 – 5:00 p.m. (arrive in a.m. on June 16)

Wednesday, June 17: Exec Comm Meeting, 8:00 a.m. – 3:00 p.m.

Summer 2026: Location TBD

New BOR mbrs, presidential officers, & staff arrive Mon, Jul 27 p.m. (Other BOR mbrs arrive Jul 28 a.m.)

Tuesday, July 28: New BOR Mbr Orientation, 8:00 a.m. – 12:00 p.m. (New BOR mbrs only)

Tuesday, July 28: BOR Development/Planning, 1:00 – 5:00 p.m. (arrival in a.m.)

Wednesday, July 29: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Thursday, July 30: BOR Meeting, 8:00 a.m. – 2:30 p.m.

Fall 2026: Salt Lake City, UT (2026 ACCP Annual Meeting)

Wednesday, October 14: BOR arrival; no board activities scheduled

Thursday, October 15: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, October 16: BOR Mtg, 8:00–1:00 p.m.; BOD-BOR-BOT Joint Mtg, 1:30 p.m.–4:30 p.m.

Winter 2027: Location TBD

Wednesday, February 3: BOR arrival; no board activities scheduled

Thursday, February 4: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, February 5: BOR Meeting, 8:00 a.m. – 3:00 p.m.

Spring 2027: Location TBD

Monday, May 3: BOR arrival; no board activities scheduled

Tuesday, May 4: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Wednesday, May 5: BOR Meeting, 8:00 a.m. – 3:00 p.m.

Summer 2027 Executive Committee Meeting: Lenexa, KS

Monday, June 14: Exec Comm Meeting, 1:30 – 5:00 p.m. (arrive in a.m. on June 14)

Tuesday, June 15: Exec Comm Meeting, 8:00 a.m. – 3:00 p.m.

Summer 2027: Location TBD

New BOR mbrs, presidential officers, & staff arrive Tue, Jul 20 p.m. (Other BOR mbrs arrive Jul 21 a.m.)

Wednesday, July 21: New BOR Mbr Orientation, 8:00 a.m. – 12:00 p.m. (New BOR mbrs only)

Wednesday, July 21: BOR Development/Planning, 1:00 – 5:00 p.m. (arrival in a.m.)

Thursday, July 22: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, July 23: BOR Meeting, 8:00 a.m. – 2:30 p.m.

Fall 2027: New York, NY (2027 ACCP Global Conference on Clinical Pharmacy)

Wednesday, October 13: BOR arrival; no board activities scheduled

Thursday, October 14: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, October 15: BOR Mtg, 8:00–1:00 p.m.; BOD-BOR-BOT Joint Mtg, 1:30 p.m.–4:30 p.m.