

## ACCP Board of Regents Meeting Minutes

May 14-15, 2025

Embassy Suites Kansas City Airport  
Kansas City, MO

**BOR Present:** Jo Ellen Rodgers, President; Denise Rhoney, President-Elect; Brian Hemstreet, Past President; Kayla Stover, Secretary; John Allen, Treasurer; Melissa Badowski, Regent; Deb Bondi, Regent; Shannon Finks, Regent; Candice Garwood, Regent; Sandra Kane-Gill, Regent; Hanna Phan, Regent.

**Staff Present:** Marcia Buck, Senior Director of Clinical Practice Advancement; Joanna Gillette, Director of Professional Development and Marketing; Michael Maddux, Executive Director; John McGlew, Senior Director of Government Affairs; Kathy Pham, Senior Director of Policy and Professional Affairs; Jon Poynter, Director of Member Services; Keri Sims, Director of ACCP Foundation, Ltd..

**Guests:** None

**Excused:** Amie Brooks, Senior Director of Strategic Initiatives (report via zoom); Sheldon Holstad, ACCP Associate Executive Director (report via zoom)

AGENDA ITEM	DISCUSSION	ACTION	COMMENTS
<b>MAY 14, 2025 – DAY 1</b>			
<b>CALL TO ORDER</b>		Jo Ellen Rodgers called Day 1 of the board meeting to order at 8:03 a.m. CDT.	
<b>CONFLICT OF INTEREST (pg. 5)</b>		Mike Maddux called the board's attention to the ACCP conflict of interest policy and disclosure statement.	
<b>ACCP VALUE FILTERS (pg. 6)</b>		Marcia Buck highlighted the ACCP value filters and asked that BOR members apply them during the meeting to board decision-making, as appropriate.	
<b>REVIEW AND APPROVAL OF MEETING MINUTES (pg. 7)</b>	Kayla Stover asked the board to identify any errors or omissions in the minutes from the last board meeting.	The minutes of the February 19-20, 2025 meeting were approved as written (Hemstreet/Badowski).	Minutes will be posted in the <a href="#">governance section</a> of the ACCP website.

<b>TREASURER'S REPORT</b> <ul style="list-style-type: none"> <li>• <b>2025 YTD Balance Sheet and Operations Budget (pg. 17)</b></li> <li>• <b>2025 YTD Profit Centers Report (pg. 24)</b></li> <li>• <b>2025 YTD Long-Term Investment Report (pg. 26)</b></li> <li>• <b>Total Assets and Investments Report (pg. 27)</b></li> </ul>	<p>John Allen presented the year-to-date (3/31/2025) balance sheet and operating budget summary. John also provided an overview of the year-to-date operating budget summary for total revenues and operating expenses, representing the first quarter of 2025. Mike provided answers to questions regarding PRN accounts and membership dues.</p> <p>John reviewed the year-to-date (3/31/2025) profit centers, including comparison to previous years.</p> <p>John presented the long-term investment report for the end of the first quarter of 2025. The report reflected overall market performance during this period.</p> <p>John reviewed the total assets and investments report for 2025 in comparison to 2015-2024.</p>	<p>The 2025 YTD balance sheet and operations budget, 2025 YTD profit centers, 2025 YTD long-term investment, and total assets and investments reports were reviewed and received (Badowski/Phan).</p>	<p>Questions were addressed regarding individual operating budget line items.</p>
<b>COMMITTEE AND TASK FORCE REPORTS</b> <ul style="list-style-type: none"> <li>• <b>Committee and Task Force Consent Agenda (pg. 28)</b></li> </ul>	<p>Jo Ellen asked board members to identify reports for action via the consent agenda.</p>	<p>The following reports were approved or received on the consent agenda (Garwood/Rhoney):</p> <ul style="list-style-type: none"> <li>• Credentials: Membership – new Members</li> <li>• Research Fellowship Program Review</li> <li>• National Student Network Advisory</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Awards (pg. 29)</b></li> </ul>	<p>Deb Bondi provided an overview of the Awards Committee report. She also reviewed questions and feedback from the committee for Board consideration.</p>	<p>The report was received and approved (Phan/Badowski). Deb will communicate BOR feedback to the committee.</p>	

<ul style="list-style-type: none"> <li>• <b>Certification Affairs (pg. 81)</b></li> <li>• <b>Credentials: FCCP (pg. 82)</b></li> </ul>	<p>Melissa Badowski provided an update on the progress of the Certification Affairs Committee.</p> <p>Hanna Phan presented the committee's report, including the committee's views on the proposed Master/Distinguished Fellow of ACCP. The board provided general comments on the committee's suggestions.</p>	<p>The report was reviewed and approved with feedback (Phan/Bondi). Melissa will communicate this feedback to the committee.</p> <p>The report was received and the Board voted to distribute a survey to the full membership regarding the Master/Distinguished Fellow designations (Phan/Badowski). Hanna will communicate this action to the committee.</p> <p>The Board voted to modify the wording revisions for the FCCP application and suggested modification of section 13: leadership to include point(s) for residency (RPD and RPC) and fellowship leadership, considering duration of leadership service (Phan/Finks). The Board voted to modify section 6: research presentations to allow points for senior author on poster/abstracts presented with a maximum points allowable score (Phan/Rhoney). Hanna will communicate these actions to the committee.</p>	
<ul style="list-style-type: none"> <li>• <b>DEIA Committee (pg. 143)</b></li> </ul>	<p>Amie Brooks reported on the activities of the DEIA Committee.</p>	<p>The report was received and approved with feedback (Bondi/Rhoney). Amie will provide this feedback to the committee.</p>	
<p><b>DEIA Plan Update (pg. 461)</b></p>	<p>Amie Brooks provided an update on the DEIA Plan.</p>	<p>No board action required.</p>	

<b>COMMITTEE AND TASK FORCE REPORTS (cont.)</b>  <ul style="list-style-type: none"> <li>• <b>Member Relations (pg. 154)</b></li> </ul>	Shannon Finks highlighted the current work of the Member Relations Committee. She summarized the proposed questions to be posed to membership and the board provided feedback.	Shannon will provide BOR feedback to the committee.	
<ul style="list-style-type: none"> <li>• <b>Research Affairs (pg. 155)</b></li> </ul>	Sandy Kane-Gill reported on the status of the work from the Research Affairs Committee.	The report was received and approved (Garwood/Kane-Gill). The BOR commended the committee on its extensive work to date.	
<ul style="list-style-type: none"> <li>• <b>Resident Advisory Committee (pg. 247)</b></li> </ul>	Keri Sims provided an update from the Resident Advisory Committee.	The report was reviewed. Keri will communicate the feedback to the committee.	
<ul style="list-style-type: none"> <li>• <b>Task Force on Mental Health Therapeutics (pg. 271)</b></li> </ul>	Kathy Pham presented an update from the task force.	The report was reviewed. Kathy will communicate the board's feedback to the committee.	
<b>REPORTS</b> <b><i>Professional Development Report (pg. 284)</i></b>	Joanna Gillette provided an update on pending and newly released board-prep and recertification educational programs. She highlighted the ongoing programs delivered via distance learning, as well as webinars in the first quarter of 2025. She also summarized publications added to the bookstore in the first quarter and others currently in development.	No board action required.	
<ul style="list-style-type: none"> <li>• <b><i>Membership Development Report (pg. 317)</i></b></li> </ul>	Jon Poynter presented current membership data, trends, and member development activities. He also provided insights into trends across all membership types and the utilization of member benefits among postgraduate trainees and student members. Jon addressed questions regarding member retention.	No board action required.	

<ul style="list-style-type: none"> <li>• <b>ACCP Foundation Report (pg. 335)</b></li> </ul>	<p>Candice Garwood and Keri reported on the Foundation's activities over the past quarter. The February meeting was the first meeting of the new Foundation. Topics discussed included abstract submission for the annual meeting, FIT/MeRIT applications, the peer review training program, and forthcoming <i>JACCP</i> and <i>Pharmacotherapy</i> themed issues.</p>	<p>No board action required.</p>	<p>Board members were encouraged to donate to the Foundation – donations can be made at any time during the year.</p>
<p><b>OLD BUSINESS</b></p> <ul style="list-style-type: none"> <li>• <b>Old Business Consent Agenda (pg. 339)</b></li> </ul>	<p>Jo Ellen asked board members to identify any old business items for action via the consent agenda.</p>	<p>The following actions were taken via the consent agenda (Hemstreet/Badowski):</p> <ul style="list-style-type: none"> <li>• Receive: Status of Pending Committee and Task Force Papers</li> <li>• Ratify: BOR Action on Publications Comm Outline</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Code of Conduct Status Report</b></li> </ul>	<p>Mike provided a status report to the board regarding any communications received relevant to the code of conduct.</p>	<p>The Board received the report.</p>	
<p><b>NEW BUSINESS</b></p> <ul style="list-style-type: none"> <li>• <b>New Business Consent Agenda (pg. 345)</b></li> </ul>	<p>Jo Ellen asked board members to identify any new business items for action via the consent agenda.</p>	<p>The following actions were taken on the consent agenda (Phan/Bondi):</p> <ul style="list-style-type: none"> <li>• Receive: 2025 Parker Medalist Selection Committee Report</li> <li>• Approve: Executive Committee Elenbaas/Webb Award Recommendations</li> <li>• Receive: COC Report</li> <li>• Ratify: BOR Education Committee Actions</li> <li>• Ratify: 2025 Election Results</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>AHA/ACC HBP Guideline (pg. 443)</b></li> </ul>	<p>Marcia Buck provided information on the AHA/ACC HBP guidelines that ACCP is asked to endorse.</p>	<p>The Board voted to endorse the guidelines (Finks/Rhoney).</p>	

<b>REPORTS</b> <ul style="list-style-type: none"> <li><b><i>Emerge, Mentoring, and Career Center Reports (pg. 457)</i></b></li> </ul>	Keri provided details and updates on “Emerge from the Crowd” and “Emerge First” programming. She also reported on the “Emerge” events since the last board meeting and commented on trends and activities of the Peer Review Mentoring Program and Career Center.	No board action required.	
<ul style="list-style-type: none"> <li><b><i>Strategic Plan Monitoring Update (pg. 488)</i></b></li> </ul>	The Board participated in an activity to review the progress on 2024 strategic plan initiatives.	No board action needed.	
<b>BOARD DEVELOPMENT</b> (pg. 264)	The Board and Staff engaged in board development on sections of “How to Be an Inclusive Leader.”	No board action needed.	
<b>ADJOURN</b>		Day 1 of the BOR meeting was adjourned at 4:45 p.m. CDT by Jo Ellen.	
<b>MAY 15, 2025 – DAY 2</b>			
<b>CALL TO ORDER</b>		Jo Ellen called Day 2 of the board meeting to order at 8:03 a.m. CDT.	
<b>REPORTS (continued)</b> <ul style="list-style-type: none"> <li><b><i>Government and Professional Affairs Report (pg. 498)</i></b></li> </ul>	Amie Brooks, Marcia Buck, John McGlew, and Kathy Pham summarized policy and professional affairs, advocacy activities, practice advancement initiatives, and other activities over the past quarter and invited questions and comments from board members. The report also included information on the Primary Care Collaborative, GTMRx, JCPP, PAC/advocacy efforts, and updates on practice advancement initiatives.	No board action required.	The Board applauded the updates and continued work from Government and Professional Affairs.
<b>STRATEGIC DISCUSSIONS</b>	Jo Ellen Rodgers led discussions of the April student session and virtual town hall, member communications, and eGFR transition.	The Board and Staff provided input and reflections on these subjects.	
<b>PRN LIAISON REPORTS (pg. 263)</b>	Board members shared any information or questions solicited from the following PRNs: <ul style="list-style-type: none"> <li>Adult Medicine</li> </ul>		Board members are asked to contact their respective PRNs prior to the July 2025 meeting

	<ul style="list-style-type: none"> <li>• Ambulatory Care</li> <li>• Cardiology</li> <li>• Central Nervous System</li> <li>• Clinical Administration</li> <li>• Community-Based</li> <li>• Critical Care</li> <li>• Drug Information</li> <li>• Education and Training</li> <li>• Emergency Medicine</li> <li>• Endocrine and Metabolism</li> <li>• Geriatrics</li> <li>• GI/Liver/Nutrition</li> <li>• Global Health</li> <li>• Health Equity</li> <li>• Health Outcomes</li> <li>• Hematology/Oncology</li> <li>• HIV</li> <li>• Infectious Diseases</li> <li>• Nephrology</li> <li>• Pain and Palliative Care</li> <li>• Pediatrics</li> <li>• Perioperative Care</li> <li>• Pharmaceutical Industry</li> <li>• Pharmacokinetics/Dynamics/Genomics</li> <li>• Pulmonary</li> <li>• Transplant</li> <li>• Women's Health</li> </ul>		to identify potential future items for Board discussion and/or feedback.
<b>REPORTS (continued)</b> <ul style="list-style-type: none"> <li>• <b><i>President's Report</i></b></li> </ul>	<p>Jo Ellen Rodgers summarized presidential activities over the past quarter and welcomed questions and comments from board members. The report included activities from the APhA House of Delegates.</p>	No board action required.	
<ul style="list-style-type: none"> <li>• <b><i>Executive Director's Report</i></b></li> </ul>	<p>Mike provided updates from the APhA Meeting, USP Convention, and international activities. He welcomed questions and comments from board members.</p>	No board action required.	
<b>DISCUSSION</b> <ul style="list-style-type: none"> <li>• <b><i>Horizon Issues and Future Agenda Items</i></b></li> </ul>	<p>The Board was asked to suggest any emerging or "horizon issues" of strategic importance. The Board also discussed potential future agenda topics.</p>	.	<p>The Board was encouraged to submit agenda items for future board meetings.</p>

<b>BOARD SELF-ASSESSMENT</b>	Sheldon Holstad presented data from the Board's February self-assessments.		Mike outlined the process that will be used to track and address the outcomes of these self-assessments.
<b>ROUNDTABLE DISCUSSION</b>	Jo Ellen opened the floor for comments and updates from individual board members. The BOR performed its usual de-brief on the qualitative aspects of the meeting.		
<b>ADJOURN</b>		Jo Ellen adjourned the meeting at 2:10 p.m. CDT.	

Respectfully submitted,

Kayla Stover, ACCP Secretary

#### **FUTURE BOR MEETING DATES:**

##### Summer 2025 Executive Committee Meeting: via Zoom

Wednesday, June 18: Exec Comm Meeting, 10:00 a.m. – 4:00 p.m. CDT

##### Summer 2025: Kansas City, MO

*New BOR mbrs, presidents/officers, & staff arrive Sun, July 20 p.m. (Other BOR mbrs arrive July 21 a.m.)*

Monday, July 21: New BOR Mbr Orientation, 8:00 a.m. – 12:00 p.m. (New BOR mbrs only)

Monday, July 21: BOR Development/Planning, 1:00 – 5:00 p.m. (arrival in a.m.)

Tuesday, July 22: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Wednesday, July 23: BOR Meeting, 8:00 a.m. – 2:30 p.m.

##### Fall 2025: Minneapolis, MN (2025 ACCP Annual Meeting)

Wednesday, October 15: BOR arrival; no board activities scheduled

Thursday, October 16: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, October 17: BOR Mtg, 8:00–1:00 p.m.; BOD-BOR-BOT Joint Mtg, 1:30 p.m.–4:30 p.m.

##### Winter 2026: Location TBD

Tuesday, February 17: BOR arrival; no board activities scheduled

Wednesday, February 18: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Thursday, February 19: BOR Meeting, 8:00 a.m. – 3:00 p.m.

##### Spring 2026: Location TBD

Tuesday, May 12: BOR arrival; no board activities scheduled

Wednesday, May 13: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Thursday, May 14: BOR Meeting, 8:00 a.m. – 3:00 p.m.



Summer 2026 Executive Committee Meeting: Lenexa, KS

Tuesday, June 16: Exec Comm Meeting, 1:30 – 5:00 p.m. (arrive in a.m. on June 16)

Wednesday, June 17: Exec Comm Meeting, 8:00 a.m. – 3:00 p.m.

Summer 2026: Location TBD

*New BOR mbrs, presidential officers, & staff arrive Mon, Jul 27 p.m. (Other BOR mbrs arrive Jul 28 a.m.)*

Tuesday, July 28: New BOR Mbr Orientation, 8:00 a.m. – 12:00 p.m. (New BOR mbrs only)

Tuesday, July 28: BOR Development/Planning, 1:00 – 5:00 p.m. (arrival in a.m.)

Wednesday, July 29: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Thursday, July 30: BOR Meeting, 8:00 a.m. – 2:30 p.m.

Fall 2026: Salt Lake City, UT (2026 ACCP Annual Meeting)

Wednesday, October 14: BOR arrival; no board activities scheduled

Thursday, October 15: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, October 16: BOR Mtg, 8:00–1:00 p.m.; BOD-BOR-BOT Joint Mtg, 1:30 p.m.–4:30 p.m.

Winter 2027: Location TBD

Wednesday, February 3: BOR arrival; no board activities scheduled

Thursday, February 4: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, February 5: BOR Meeting, 8:00 a.m. – 3:00 p.m.

Spring 2027: Location TBD

Tuesday, May 3: BOR arrival; no board activities scheduled

Wednesday, May 4: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Thursday, May 5: BOR Meeting, 8:00 a.m. – 3:00 p.m.

Summer 2027 Executive Committee Meeting: Lenexa, KS

Monday, June 14: Exec Comm Meeting, 1:30 – 5:00 p.m. (arrive in a.m. on June 14)

Tuesday, June 15: Exec Comm Meeting, 8:00 a.m. – 3:00 p.m.

Summer 2027: Location TBD

*New BOR mbrs, presidential officers, & staff arrive Tue, Jul 20 p.m. (Other BOR mbrs arrive Jul 21 a.m.)*

Wednesday, July 21: New BOR Mbr Orientation, 8:00 a.m. – 12:00 p.m. (New BOR mbrs only)

Wednesday, July 21: BOR Development/Planning, 1:00 – 5:00 p.m. (arrival in a.m.)

Thursday, July 22: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, July 23: BOR Meeting, 8:00 a.m. – 2:30 p.m.

Fall 2027: New York, NY (2027 ACCP Global Conference on Clinical Pharmacy)

Wednesday, October 13: BOR arrival; no board activities scheduled

Thursday, October 14: BOR Meeting, 8:00 a.m. – 5:00 p.m.

Friday, October 15: BOR Mtg, 8:00–1:00 p.m.; BOD-BOR-BOT Joint Mtg, 1:30 p.m.–4:30 p.m.