

AMERICAN COLLEGE OF CLINICAL  
PHARMACY  
STUDENT CHAPTER GUIDE



13000 W. 87th St. Parkway, Suite 100  
Lenexa, KS 66215-4530  
Phone: (913) 492-3311  
Fax: (913) 492-0088  
[www.accp.com](http://www.accp.com)

## Table of Contents

WELCOME .....	4
MISSION/CORE VALUES .....	5
ACCP Mission .....	5
ACCP Core Values .....	5
STARTING AN ACCP STUDENT CHAPTER .....	6
Why Start an ACCP Student Chapter .....	6
Student Chapter Structure .....	6
Becoming a Recognized Student Chapter of ACCP .....	6
Supporting Documents .....	7
Additional Officer Positions .....	7
ACCP College of Pharmacy Faculty and Student Liaisons .....	7
SUSTAINING AN ACCP STUDENT CHAPTER .....	10
Maintaining ACCP Student Chapter Recognition .....	10
Differentiating Your Student Chapter .....	10
Fundraising Ideas .....	10
Engaging Your Faculty Adviser/Liaison .....	11
STUDENT CHAPTER AWARDS .....	12
Outstanding Student Chapter .....	12
Outstanding Student Chapter Member .....	13
ACCP CONTACT INFORMATION .....	14
STUDENT COMPETITIONS .....	15
ACCP Clinical Pharmacy Challenge .....	15
ACCP Clinical Research Challenge .....	15
STUDENT INVOLVEMENT AT ACCP NATIONAL MEETINGS .....	17
Emerge from the Crowd: How to Become a Standout Residency Candidate .....	17
ACCP Clinical Pharmacy Challenge .....	17
Clinical Pharmacy Career Path Roundtables .....	17
ACCP Residency and Fellowship Forum .....	17
ACCP Student Chapter Forum .....	17
Scientific Poster Sessions .....	17
Education and Training PRN Mock Interview Session .....	18
STUDENT LEADERSHIP OPPORTUNITIES .....	19
National Student Network Advisory Committee .....	19

Other ACCP Standing Committees .....	19
Practice and Research Network Opportunities .....	20
<b>IDEAS FOR STUDENT CHAPTER ACTIVITIES .....</b>	<b>22</b>
Research and Scholarship .....	22
Interactions with Clinical Pharmacists, Residents, and Fellows .....	24
Interprofessional Events and Outreach.....	30
Leadership Development .....	30

# WELCOME

Dear ACCP Student Members,

Informal ACCP student chapters existed long before their official recognition by ACCP in August 2013. Initially, ACCP recognized 13 chapters and now recognizes more than 95!

Despite this growth, many colleges and schools of pharmacy may still have an informal ACCP student chapter or may not have one at all but wish to start an official chapter. This guide is intended to assist those wanting to establish and/or maintain an officially recognized ACCP student chapter.

ACCP student chapters provide students with a local connection to the national organization.

ACCP student chapters exist to:

- Familiarize students with the field of clinical pharmacy by providing information about careers and opportunities within the field; promoting dedication to excellence in patient care, research, and education; and encouraging the professional development necessary to function within an interdisciplinary team
- Advocate for the role of clinical pharmacists in providing direct patient care, including evaluation of the patient and the patient's pharmacotherapeutic needs; initiation, modification, or discontinuation of patient-specific pharmacotherapy; and provision of ongoing pharmacotherapeutic monitoring and follow-up
- Encourage participation in the American College of Clinical Pharmacy at the national level, in local/regional chapters, and within residency and fellowship programs

In 2014, the ACCP National Student Network Advisory Committee (SNAC) collaborated with ACCP staff to develop and release the *ACCP Student Chapter Guide*. Since then, both SNAC and ACCP staff have remained committed to maintaining the guide's relevance and accuracy. The guide serves as a comprehensive resource for establishing and maintaining an ACCP student chapter, providing information and guidance for the various tasks involved. We are confident the guide and accompanying materials will help your chapter thrive and achieve unprecedented success. If you have any suggestions for changes or wish to suggest items that are currently omitted, please contact [membership@accp.com](mailto:membership@accp.com).

Sincerely,

ACCP National Student Network Advisory Committee and ACCP Staff

## MISSION/CORE VALUES

### ACCP Mission

The purpose of the American College of Clinical Pharmacy (ACCP) is to advance human health by extending the frontiers of clinical pharmacy.

Through strategic initiatives, partnerships, collaborations, and alliances, ACCP:

- Provides leadership, professional development, advocacy, and resources that enable clinical pharmacists to achieve excellence in practice, research, and education
- Advances clinical pharmacy and pharmacotherapy through support and promotion of research, training, and education
- Promotes innovative science, develops successful models of practice, and disseminates new knowledge to advance pharmacotherapy and patient care

### ACCP Core Values

Core values that characterize ACCP:

- Passion for extending the frontiers of clinical pharmacy
- Dedication to excellence in patient care, research, and education
- Commitment to challenge the status quo, state our beliefs, and act on them
- Integrity, honesty, reliability, and accountability in all actions
- Courage to lead while remaining responsive to the needs of members

## STARTING AN ACCP STUDENT CHAPTER

*NOTE: The information contained herein is in addition to and serves to complement any existing local institutional policies regarding the formation of a new student organization. Students interested in forming an ACCP student chapter should contact their applicable local governing entity and must comply with all local institutional policies and procedures. Additional information regarding the benefits of student membership can be found on the [ACCP Student Members webpage](#).*

### Why Start an ACCP Student Chapter

ACCP student chapters provide students with a local connection to the national organization.

ACCP student chapters exist to:

- Familiarize students with the field of clinical pharmacy by providing information about careers and opportunities within the field; promoting dedication to excellence in patient care, research, and education; and encouraging the professional development necessary to function within an interdisciplinary team
- Advocate for the role of clinical pharmacists in providing direct patient care, including evaluation of the patient and the patient's pharmacotherapeutic needs; initiation, modification, or discontinuation of patient-specific pharmacotherapy; and provision of ongoing pharmacotherapeutic monitoring and follow-up
- Encourage participation in ACCP at the national level and in local/regional chapters

### Student Chapter Structure

At least **five** ACCP student members are required to form a chapter. Students interested in forming an ACCP chapter on their campus should contact their [ACCP college of pharmacy faculty liaison](#). If no faculty liaison has been identified, members of the prospective student chapter can identify a person to serve in this capacity. The faculty liaison must be a current ACCP member and serve as the chapter's adviser. Each chapter serves a college or school of pharmacy. Schools with branch campuses may choose to form a student chapter on each campus if each chapter (campus) has a college of pharmacy faculty liaison. Each chapter shall have a set of bylaws that are approved by ACCP. A sample set of bylaws can be downloaded from the "Student Chapter Resources" subsection below. All proposed amendments of a chapter's bylaws must be approved by ACCP. Chapters must elect a president and president-elect from their members to direct chapter activities. Chapters may establish additional officers as needed to accomplish their activities. Example positions include social media chair, fundraising chair, professional development chair, and community outreach chair.

### Becoming a Recognized Student Chapter of ACCP

The student chapter recognition process is designed to help ready, interested student groups establish a formal relationship with ACCP and form a recognized student chapter.

Before submitting your chapter application:

- Identify your school's ACCP college of pharmacy faculty liaison. You can view a list of current faculty liaisons at [www.accp.com/stunet/liaisons.aspx](http://www.accp.com/stunet/liaisons.aspx). If your school does not have a liaison, members of the chapter can identify an individual to serve in this capacity. This person must be a current ACCP member who is willing to be actively involved and provide guidance and advice to the student chapter.

- Establish your student chapter's officers (president, president-elect, secretary, treasurer, and ACCP college of pharmacy student liaison), and verify that they are members of the ACCP national organization.
  - The ACCP student membership application can be found at <https://www.accp.com/membership/join.aspx>.
- Compile a list of charter chapter members who are students at your school committed to joining the chapter.
  - At least five ACCP student members are required to form a student chapter.
  - All chapter members must be ACCP members.
- Fill out a New ACCP Student Chapter Application.
  - See "Supporting Documents" below.
- Create a set of bylaws for your chapter.
  - See "Supporting Documents" below.
- Make a copy of your New ACCP Student Chapter Application, the proposed bylaws, and a list of charter chapter members, and email or mail the originals to:

American College of Clinical Pharmacy  
 ATTN: Membership  
 13000 W. 87th St. Parkway  
 Lenexa, KS 66215-4530  
 Email: [membership@accp.com](mailto:membership@accp.com)

### Supporting Documents

- [New ACCP Student Chapter Application](#) (editable PDF version)
- [Sample Student Chapter Bylaws](#) (Word version)
- [Sample Student Chapter Bylaws \(PDF version\)](#)
- [Annual Report of Student Chapter Activities](#)

### Additional Officer Positions

Student chapters may choose to include additional officer positions beyond those required by ACCP to best serve their needs. If your chapter is interested in creating additional officer positions, please contact [membership@accp.com](mailto:membership@accp.com).

### ACCP College of Pharmacy Faculty and Student Liaisons

ACCP college of pharmacy faculty liaisons and college of pharmacy student liaisons are ACCP members who work actively with each other to educate student pharmacists about the field of clinical pharmacy and provide information about ACCP initiatives and student programs.

College of pharmacy student liaisons are selected by the faculty liaison at each institution. Any student member of ACCP in good standing is eligible to serve as a student liaison. ACCP college of pharmacy student liaisons increase awareness of student opportunities within the College and apprise other students of the benefits of student membership at their college of pharmacy. The student liaison is an important link between student membership at a college of pharmacy and the association.

### Faculty Liaison Responsibilities

1. Selecting the student liaison to represent their institution and communicating this information to ACCP staff

2. Assisting and/or recruiting additional faculty to select students to represent the chapter and/or institution in the Clinical Pharmacy Challenge by coordinating a local competition
3. Collaborating with the student liaison to increase awareness of ACCP benefits to students at their college or school of pharmacy and sharing information about the following programs and initiatives:
  - a. [Leadership opportunities](#)
    - [National Student Network Advisory Committee](#)
    - [Student delegate of an ACCP Practice and Research Network](#)
    - [College of pharmacy student liaison](#)
  - b. [ACCP Annual Meeting](#)
  - c. [ACCP PRNs \(Practice and Research Networks\)](#)
  - d. [Emerge from the Crowd: How to Become a Standout Residency Candidate program](#)
  - e. [On-Demand CV Review Service](#)
  - f. [StuNews](#)
  - g. [Student Clinical Compass](#)

#### Student Liaison Responsibilities

1. Collaborating with the faculty liaison to increase the awareness of ACCP benefits to students at their college or school of pharmacy and sharing information about the following programs and initiatives:
  - a. [Leadership opportunities](#)
    - [National Student Network Advisory Committee](#)
    - [Student delegate of an ACCP Practice and Research Network](#)
    - [College of pharmacy student liaison](#)
  - b. [ACCP Annual Meeting](#)
  - c. [ACCP PRNs \(Practice and Research Networks\)](#)
  - d. [Emerge from the Crowd: How to Become a Standout Residency Candidate program](#)
  - e. [On-Demand CV Review Service](#)
  - f. [StuNews](#)
  - g. [Student Clinical Compass](#)
2. Supporting the faculty liaison in coordinating and presenting information about the benefits of ACCP membership by:
  - a. Distributing copies of the student newsletter, *StuNews*, to campus ACCP members via email

b. Generating interest on campus for the ACCP Clinical Pharmacy Challenge and supporting efforts by the college of pharmacy faculty liaison to conduct a local campus competition for students interested in representing their school in the ACCP Clinical Pharmacy Challenge team competition

Student liaisons may promote clinical pharmacy through other means as well, such as coordinating career roundtable sessions for interested students with clinical pharmacists in different practice settings and inviting clinical pharmacy specialists to present to students on campus. For more information on the ACCP Faculty and Student Liaison program, contact [membership@accp.com](mailto:membership@accp.com).

#### **Student Chapter Resources**

- [Student Chapter Checklist](#)
- [Funding Request Form](#)
- [Registering Groups of Student Members](#)

# SUSTAINING AN ACCP STUDENT CHAPTER

## Maintaining ACCP Student Chapter Recognition

For a chapter to maintain its recognition as an ACCP student chapter, the following requirements must be met on an annual basis.

- Appoint an ACCP college of pharmacy student liaison to work with the chapter's faculty liaison
- Conduct at least one membership drive annually to recruit and develop chapter members
- Conduct at least one professional development project that supports ACCP's mission
- Participate in the ACCP Clinical Pharmacy Challenge (i.e., at either the local or the national level)
- Prepare and submit an annual report of chapter activities to ACCP

### Annual Report of Student Chapter Activities

The [Annual Report of Student Chapter Activities](#) is used to verify general information about your chapter and officers as well as provide a description of annual membership drives and professional development projects completed. Chapters are also asked to verify their participation in the ACCP Clinical Pharmacy Challenge and to submit a current roster of all student chapter members. This is due on June 30 of each year.

### Membership Recruitment

Please use the following email list to assist in your student chapter membership recruitment efforts. This list can be used by student and faculty liaisons to share ideas with other liaisons on successful student engagement strategies.

- [Send a message](#)
- [Mailing list archive](#)

## Differentiating Your Student Chapter

- Submit articles about your chapter to the Student Chapter Spotlight section of *StuNews* by emailing [stunews@accp.com](mailto:stunews@accp.com)
- Make poster presentations
- Host an online or electronic journal club for multiple institutions
- Pair with a local hospital/ambulatory care facility/patient care facility to develop student-led counseling (e.g., warfarin or medication reconciliation)
- Pair with regional ACCP chapters to host joint events

## Fundraising Ideas

- White coat clipboard sale
- Pharmacy school tumbler sale
- Track jacket sale
- T-shirt sale
- Mortar and pestle sale
- Restaurant fundraisers
- Corporate sponsorship for white coat ceremony

- Offer P3s or P4s the ability to purchase a token or pin for (or even to sponsor) students during the white coat ceremony
- Pharmacy week competitions/events
- Business cards or padfolio sale
- Silent auctions
- Professor dunk tank/offer to pie them in the face

### Engaging Your Faculty Adviser/Liaison

- Attend the student/faculty forum held at the ACCP Annual Meeting
- Host a “Meet the Faculty” event as a panel-based Q&A session
- Create a “Clinical Spotlight” about your adviser for an article in *StuNews*

# STUDENT CHAPTER AWARDS

## Outstanding Student Chapter

### Number of Awards

One

### Objective

To recognize the ACCP student chapter that has exemplified strength in leadership, dedication in patient care, and passion for professional development through its activities and membership

### Evaluation Criteria

The chapter's activities should address ACCP's core values of extending the frontiers of clinical pharmacy and promoting dedication to excellence in patient care, research, and education.

- **Dedication to Excellence in Patient Care:** This criterion stresses the need for chapters to become involved in an innovative patient care activity. Each chapter should highlight the type and number of these events and include information on the number of patients served. This criterion focuses on experiential learning and providing optimal, clinically focused patient care. Additional consideration will be given to chapters that provide these services in a medically underserved community to enhance the core values of outreach and to underscore the ability of clinical pharmacists to expand access to medical care.
- **Clinical Research:** Chapters should highlight any students who have engaged in research with one or more faculty mentors; presented at one or more local, state, or national meetings; and/or contributed in other ways to the advancement of pharmacy practice through research endeavors.
- **Education:** Chapters should highlight efforts to advance clinical pharmacy education. Consideration will be given to the chapters whose members coordinate with or serve as teaching assistants, discussion group leaders, or tutors. In addition, consideration will be given to chapters that organize educational programming or other learning opportunities for their members or their institution at-large.
- **Advocacy:** Advocacy is an important way for student chapters to meet ACCP's core value of expanding the frontiers of clinical pharmacy. Advocacy events are integral in engaging students and educating them on key issues affecting the profession. Chapters should highlight advocacy events and include information explaining the activity's relevance to advancing the issues facing clinical pharmacy today.
- **Interprofessionalism:** A key component of all the above core values is the clinical pharmacist's ability to work collaboratively within the health care environment. Each chapter must demonstrate its ability to work with other health disciplines. Chapters must work with at least two other disciplines in health care (either two separate events with one discipline or one large event with many disciplines) during the year. Events may involve patient care, research, education, or advocacy endeavors. Chapters must explain the events in detail, including the participants, number of patients served (as applicable), contributions from other disciplines, and net impact of the collaboration on the overall event. This event must be executed and led by the chapter, not the college of pharmacy.
- **Use of Awards Fund Rationale:** Each chapter is required to submit a rationale statement (250 words or less) outlining the plan for using the \$1000 award funds, should that chapter be selected as the winner.

### Award

An announcement will be featured on the ACCP website, and an article highlighting the winning chapter's accomplishments will be published in *StuNews* and the *ACCP Report*. A commemorative plaque and \$1000 cash will be awarded to the winning chapter. The faculty liaison/adviser and one appointed student liaison from the winning chapter will receive complimentary full Annual Meeting registrations, and each will receive a \$250 travel stipend to attend.

## Outstanding Student Chapter Member

### Number of Awards

One from each chapter. Each chapter is responsible for selecting its winners and submitting their names to ACCP for recognition.

### Objective

To recognize students who have enhanced student involvement from their chapter in ACCP at the local, state (when applicable), or national level and who have expanded the presence of ACCP through community engagement, education promotion, research opportunities, and/or professional stewardship. The activities of the selected students should address ACCP's core values of extending the frontiers of clinical pharmacy and promoting dedication to excellence in patient care, research, and education.

### Evaluation Criteria

ACCP will provide each chapter with a scoring rubric to use when selecting the individual to receive this award. A student in any professional year of the pharmacy curriculum is eligible to receive the award. The scoring rubric will be based on the following criteria:

- **Dedication to Excellence in Patient Care:** A student taking a leadership role in the development and/or maintenance of an innovative patient care activity. This activity may or may not involve collaboration with other health disciplines.
- **Clinical Research:** A student who has engaged in research with one or more faculty mentors; presented at one or more local, state, or national meetings; and/or contributed in other ways to the advancement of pharmacy practice
- **Education:** A student who demonstrates leadership in the advancement of clinical pharmacy education. Consideration should be given to students who may serve as teaching assistants, discussion group leaders, or tutors or to those who organize speakers/educational programming for their chapter.
- **Advocacy:** A student who demonstrates active involvement in advocacy affairs. Consideration should be given to students who work at a local, state, or national level to advance practice issues affecting the profession, including, but not limited to, writing letters, signing petitions, having members of the state legislature (House or Senate) who are also pharmacists visit their chapter, and attending state association legislative conferences.

### Award

Each chapter award recipient will receive a certificate suitable for framing and recognition in an *ACCP Report* article, a *StuNews* article, and Annual Meeting news announcements. In addition, student award winners in attendance at the award-year Annual Meeting will be recognized during the Clinical Pharmacy Challenge semifinal round.

## ACCP CONTACT INFORMATION

[ACCP Board of Regents](#)

[ACCP Staff](#)

[ACCP National Student Network Advisory Committee](#)

## STUDENT COMPETITIONS

### ACCP Clinical Pharmacy Challenge

The ACCP Clinical Pharmacy Challenge is a team-based competition in which teams of three students compete with teams from other colleges and schools of pharmacy in a “quiz bowl”-type format. Only one team per institution can enter the competition. Institutions with branch campuses, distance satellites, or more than one interested team are encouraged to conduct a [local competition](#).



Preliminary rounds of the national competition are conducted virtually each September. The quarterfinal, semifinal, and final rounds are held live at the ACCP Annual Meeting.

Each team advancing to the quarterfinal round held at the ACCP Annual Meeting receives three complimentary student full-meeting registrations. Each team member receives an ACCP gift certificate for \$125 and a certificate of recognition. In addition, semifinal teams not advancing to the final round receive a semifinal team plaque for display at their institution. The second-place team receives a \$750 cash award (\$250 to each member) and a commemorative team plaque. The winning team receives a \$1500 cash award (\$500 to each member), and each team member receives a commemorative plaque. A team trophy is awarded to the winning institution.

Students are not required to be members of ACCP to participate. Team registration may be submitted online and must be initiated by a current faculty member at the respective institution. Students interested in forming a team should contact their ACCP [faculty liaison](#). If no ACCP faculty liaison has been identified, any faculty member from the institution may initiate the registration process. The registering faculty member must confirm the eligibility of all team members and/or alternates online before a team will be permitted to compete in the Clinical Pharmacy Challenge. Click [here](#) for current deadline and scheduling information.

### ACCP Clinical Research Challenge

The ACCP Clinical Research Challenge is a novel competition targeted toward pharmacy students in the first 2 years of their degree program. Critically evaluating and applying the primary literature is an essential skill for clinical pharmacists.

Research and scholarship contribute to improved health outcomes for patients and advances in the profession of clinical pharmacy. This innovative and unique competition offers teams of three pharmacy students the opportunity to participate in an online journal club and the chance to submit a clinical research proposal.

The Clinical Research Challenge is a team-based competition in which teams of three students compete against teams from other colleges and schools of pharmacy nationwide in an online format. All eligible teams have the opportunity to compete in round 1: Online Journal Club. Teams achieving the top 20 scores advance to round 2: Research Protocol Development. In the event of a tie, the winner is determined by the time required to complete the online journal club examination. All examinations are time stamped. Time spent viewing instructional pages does NOT count toward total examination time. Teams advancing to round 2 are given a clinically focused research question with 4 weeks to develop and submit a research proposal online following the criteria outlined [here](#).



Only one team per institution can enter the competition. Institutions with branch campuses, distance satellites, or more than one interested team are encouraged to conduct a [local](#) competition.

Teams with the top three research proposal submissions are requested to present their research design during a poster session at the ACCP Annual Meeting the following fall. In addition, each member of these teams receives a complimentary Annual Meeting registration and cash prize. Click [here](#) for additional prize information.

Students are not required to be members of ACCP to participate. Team registration should be submitted online and must be initiated by a current faculty member at the respective institution. Students interested in forming a team should contact their ACCP [faculty liaison](#). If no ACCP faculty liaison has been identified, any faculty member from the institution may initiate the registration process. The registering faculty member must confirm the eligibility of all team members and/or alternates online before a team will be permitted to compete in the Clinical Research Challenge. Click [here](#) for current deadline and scheduling information.

## STUDENT INVOLVEMENT AT ACCP NATIONAL MEETINGS

### Emerge from the Crowd: How to Become a Standout Residency Candidate

Are you planning to pursue a residency after graduation? This informative and interactive program is designed to help first-, second-, and third-year pharmacy students maximize their ability to secure a residency position upon graduation. For more information, [click here](#).



### ACCP Clinical Pharmacy Challenge

Join fellow attendees for the ACCP Clinical Pharmacy Challenge as national student teams compete in the quarterfinal, semifinal, and final round competitions. Teams will face off in a quiz bowl-type format, answering questions in three distinct categories – Trivia/Lightning, Clinical Case, and Jeopardy-style. An expert panel of clinical pharmacy practitioners and educators develops and reviews the item content used in each segment.

### Clinical Pharmacy Career Path Roundtables

Join fellow attendees for this dynamic session with insights on career pathways and opportunities within the clinical pharmacy profession. During this event, students and postgraduate trainees interact directly with clinical pharmacists in more than 15 specialty practice areas and discover a variety of unique career opportunities.

### ACCP Residency and Fellowship Forum

Held exclusively at the Annual Meeting, the Residency and Fellowship Forum offers students and residents a chance to jump-start their search for a residency or fellowship position. Similarly, preceptors can get a head start on finding the right candidates for their institution. Opportunities for PGY1, PGY2, and fellowship positions are on display at this event. For complete information on the Residency and Fellowship Forum, visit [www.accp.com/meetings/forum.aspx](http://www.accp.com/meetings/forum.aspx).

### ACCP Student Chapter Forum

This is an open forum for student chapter officers, faculty, student liaisons, and all others interested in learning more about ACCP student chapters. This session is intended to facilitate an open discussion and review of student chapter formation, achievements, successes, and challenges to spread and share ideas and strategies between student chapters.

### Scientific Poster Sessions

Original Research, Case Reports, Clinical Pharmacy Forum, Advances in International Clinical Pharmacy Education or Training, and Student/Resident/Fellow Research in Progress posters will be on display during each scheduled poster session. Students are welcome to submit abstracts in any abstract category to possibly present at the Annual Meeting or Virtual Poster Symposium.

### Education and Training PRN Mock Interview Session

Join fellow attendees for a brief discussion on interviewing skills immediately after the Education and Training PRN business meeting. Clinical faculty and practitioners from around the nation will then conduct practice interviews for students getting ready to apply for jobs or residencies and for residents and fellows getting ready to apply for their first career positions. All educators, students, and postgraduate trainees are invited to attend.

To learn more about the ACCP Annual Meeting and view the current programming schedule, [click here](#).

## STUDENT LEADERSHIP OPPORTUNITIES

### National Student Network Advisory Committee

ACCP encourages student members wishing to enhance their leadership skills, network with their colleagues from across the country, and interact with clinical pharmacy leaders to serve on the National Student Network Advisory Committee (SNAC). Committee members play an integral role in developing new programs and services for student members.

#### Committee Composition

The SNAC is an ACCP committee composed of leaders and members-at-large appointed each year by the ACCP president-elect.

#### Leadership Positions:

- Chair (1-year term)
- Vice Chair (2-year term; serves in the first year as the vice chair and then assumes the chair position in the second year)
- Secretary (1-year term)

#### Members-at-Large:

The committee is typically composed of five to eight members-at-large who are appointed for a 1-year term.

#### Committee Meetings

The committee meets in person at the College's Annual Meeting each year in the fall and communicates via virtual meetings (using Microsoft Teams or Zoom), email, and social media apps to complete its assigned charges. Students appointed to the SNAC receive a complimentary student meeting registration to attend the ACCP Annual Meeting held during their committee term.

#### Applying for Appointment

Student members who are interested in serving on the ACCP SNAC, either as a member-at-large or in a leadership role, may apply for appointment. All applicants must submit a curriculum vitae, a personal essay, and a letter of recommendation from a professor, preceptor, or academic dean or designee.

The application cycle opens each February, and applications are due in June. Successful candidates receive notification of their appointment in August. Click [here](#) to view current deadlines and application requirements.

#### Other ACCP Standing Committees

If you are interested in serving on an ACCP committee or task force other than the SNAC, please be sure to complete the ACCP Member Volunteer Survey, distributed to members each June. The survey contains brief descriptions of committee/task force charges for the upcoming year, and you can indicate your willingness to serve on other ACCP standing committees and/or task forces in this survey.

### Practice and Research Network Opportunities

ACCP Practice and Research Networks (PRNs) provide targeted services to members with similar professional interests. More than just a special interest group, an ACCP PRN is an active group of members who can interact continuously via email list messages and exchange timely information to improve practice and patient care. ACCP has more than 25 PRNs representing almost every major therapeutic area and professional interest.

PRN membership offers many benefits to students. Not only does it give students the opportunity to get more involved in their specialty area of interest, but it also provides valuable opportunities for networking and access to an email list through which students can learn more about issues facing that particular specialty area. **Students are eligible to join one PRN FREE! Each additional PRN membership is \$30.**

### PRN Leadership

Each PRN has a chair, a chair-elect, and a secretary/treasurer who are elected yearly. For PRN-related questions, email the PRN's chair for more information.

### PRN Membership and Involvement

Within many PRNs, the opportunity exists to serve on several PRN committees. Each PRN aims to promote the education and networking of its members. PRNs have activities and meetings at the ACCP Annual Meetings as well as projects and research opportunities among members of each group.

### PRN Awards

Many PRNs offer [awards](#) for the recognition of their members, including travel stipends to attend national ACCP meetings. Check the website often because information on available travel awards is updated periodically.

### Accessing PRN Webpages

- Sign in to your ACCP account at [www.accp.com](http://www.accp.com).
- Under the membership tab, locate the "PRNs" link on the left-hand side.
- Select the link to the PRN you are interested in to find more detailed information.

### Additional PRN Information

ACCP PRN members are interested in your professional development and encourage student membership and involvement in their programs and activities. [Click here](#) to learn more about each PRN.

### ACCP Practice and Research Networks:

- Adult Medicine
- Ambulatory Care
- Cardiology
- Central Nervous System
- Clinical Administration
- Community-Based
- Critical Care
- Drug Information
- Education and Training
- Emergency Medicine
- Endocrine and Metabolism

- Geriatrics
- GI/Liver/Nutrition
- Global Health
- Health Equity
- Health Outcomes
- Hematology/Oncology
- HIV
- Immunology/Transplantation
- Infectious Diseases
- Nephrology
- Pain and Palliative Care
- Pediatrics
- Perioperative Care
- Pharmaceutical Industry
- Pharmacokinetics/Pharmacodynamics/Pharmacogenomics
- Pulmonary
- Women's Health

## IDEAS FOR STUDENT CHAPTER ACTIVITIES

Operationally, a variety of chapter activities are consistent with ACCP's overarching mission and values. To fulfill annual requirements, at least one of these activities must fall within the realm of professional development. Research and scholarship opportunities exist to continually drive the pharmacy profession forward and broaden the impact of pharmacists within the health care spectrum. Student interactions with clinical pharmacists can facilitate and expedite the transition from student to professional. Interprofessionalism is critical to achieving optimal patient health outcomes, and working to further encourage and support this expanding paradigm is in the best interest of all health care professionals. Enforcing leadership is critical to developing professional boundaries and surpassing the status quo of the evolving pharmacy profession. ACCP offers many resources to student members that can facilitate the accomplishment of these themes. We have gathered a list of ideas and resources that, although not entirely inclusive, will help your chapter grow. The subsequent subsections are a compilation of activities and resources across a broad variety of domains.

### Research and Scholarship

#### Research

- [ACCP Foundation](#)
- [Research and Scholarship Certificate Program](#)
- [Clinical Research Challenge](#)
- [Abstracts and poster submission](#)
- [Online Bookstore](#)

#### Scholarship

- [Collection of published documents](#)
- [Complimentary access to \*Pharmacotherapy\*](#)
- [Complimentary access to the \*Journal of the American College of Clinical Pharmacy \(JACCP\)\*](#)

#### ACCP Foundation

- The [ACCP Foundation](#) is the charitable arm of ACCP. The Foundation's mission is to improve human health by supporting research, scholarship, and practice. Financed by the Frontiers Fund, this program provides support to execute ACCP's research agenda, justify the value of clinical pharmacy, and foster the growth of clinical pharmacy researchers. The ACCP Foundation has several other programs geared toward clinical pharmacists. These programs serve not only as training initiatives and resources for pharmacists, but also as a valuable resource for student chapters. A list of graduates from the Focused Investigator Training (FIT) program is readily available online (<https://www.accpfoundation.org/fit/pastgrads.aspx>) and may serve as a starting point for an on-campus discussion and event.

### Forum for Discussing and Promoting Research at Different Schools

- The [StuNet email list](#) can serve as a venue for sharing ideas and collaborating about all topics related to pharmacy, including research.

### Poster Development and “How-to” Resources

- Taking a [minicourse](#) on writing abstracts for acceptance
- Submitting a poster via ACCP’s Annual Meeting or Virtual Poster Symposium: <https://www.accp.com/meetings/abstracts.aspx>

### Article Writing for *StuNews*

*StuNews* is a student-driven newsletter published three or four times annually by the National Student Network Advisory Committee. Issues may provide tips and tools to help maximize your membership opportunities within ACCP, exposing you to new areas of clinical pharmacy practice and fostering further development of your career goals. Articles are actively sought across a variety of domains. These include, but are not limited to, the following:

- Student Chapter Spotlight: Describes and reflects on a unique or novel student chapter event that was hosted by your school of pharmacy
- Clinical Spotlight: Introduces an ACCP clinical preceptor or faculty member with a Q&A format
- Student Chapter Challenge: Varies across each issue, but is posed ideally for response by an ACCP student chapter
- New Drug Approval: Provides an informative review of a new medication or novel mechanism of action and its impact on pharmacy
- Regulatory or Legal Update: Comments on recent changes to legislation or regulatory affairs that affect the pharmacy profession
- Clinical Pearl: Reveals a helpful piece of advice or discusses important skills and/or experiences that may benefit younger students

Please keep in mind that *StuNews* is distributed to all ACCP student members. A link to the publication is posted on the ACCP website. Each submission should be kept concise, unbiased, and in third person.

When articles are submitted, they become the property of ACCP, and editorial staff reserve the right to edit for grammar, spelling, and clarity, as well as to shorten the article when space is limited. If your article is not published in the issue for which it was submitted, it is automatically considered again for the following issue.

If you are interested in contributing an article to *StuNews* or would like additional information, please email [stunews@accp.com](mailto:stunews@accp.com). To access the newsletter, visit [www.accp.com/stunet/newsletter.aspx](http://www.accp.com/stunet/newsletter.aspx).

## Interactions with Clinical Pharmacists, Residents, and Fellows

### Practice and Research Networks (PRNs)

One of the best resources available to students includes one complimentary membership to a [Practice and Research Network \(PRN\)](#). See the subsection above titled “Practice and Research Network Opportunities” within STUDENT LEADERSHIP OPPORTUNITIES for more information. Exposure to the current and daily workings of pharmacy specialties provides real-world experience and helps stimulate further interest within the field. In addition, each PRN provides several opportunities to become involved with specific committee opportunities and charges.

### Roundtables

A pharmacy roundtable consisting of clinical pharmacists is a great way to involve local hospital pharmacists in educating first- through fourth-year pharmacy students in clinical pharmacy. Questions/topics can include, but are not limited to, the following: descriptions of the specialty areas available to clinical pharmacists, advice for successful fourth-year APPE clerkships, insight into PGY1 and/or PGY2 residencies, direction regarding the interview and match process, and discussion of the future of clinical pharmacy. Holding pharmacy roundtables creates a unique experience for student chapters to educate their members on the breadth of opportunities that clinical pharmacy adds to the profession. It also promotes an informative, two-way conversation between student pharmacists and current practicing pharmacists.

Roundtables are typically held once per semester. Suggestions for successfully organizing these events include reaching out to clinical pharmacy specialists at local hospitals surrounding the school of pharmacy. It is always helpful to seek pharmacists from different types of hospitals (i.e., community, academic medical centers, profit, and/or nonprofit). Having a variety of pharmacy specialists is also crucial to giving students a good snapshot of clinical pharmacy. Typically, about four clinical pharmacy specialists are invited and allowed to sit at the front of the room (facing the audience). Each specialist is given a microphone to respond to each prompted question. The roundtable leader (student chapter president or vice president) should have several questions prepared such as the ones listed earlier. It is suggested to leave the final 10–15 minutes open for questions by the audience to the guest speakers. Finally, a small token of appreciation such as a small gift card is always thoughtful. Chapters should make sure to promote this event as much as possible to gain the interest of the student chapter.

### Seminar Series – Lunch and Learn Talks

A Lunch and Learn session is a chapter activity that can be used to communicate information, increase visibility, meet new members, or advise student chapter members on specific topics.

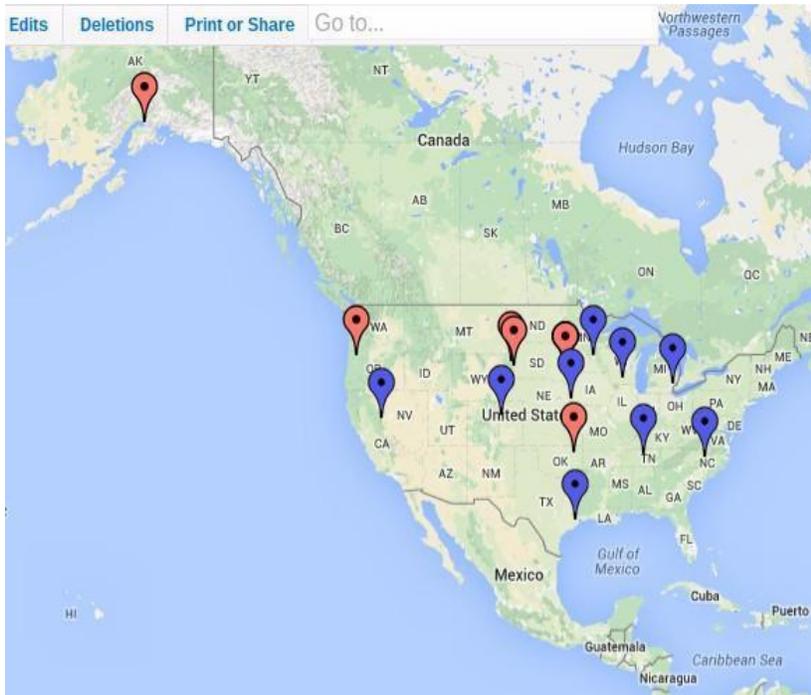
### Shadowing Experiences

A shadowing program provides new pharmacy students with insight into various practices of pharmacy. Shadowing programs are less formal and are considered less of a commitment than mentoring programs. Ideally, shadowing should take place on a single day. To facilitate shadowing, a mixer or roundtable meeting may be held to allow pharmacy students to meet potential preceptors.

### Creating a Contact List

As the competition for obtaining a pharmacy residency increases, it is important for students to network with practitioners who have gone through the process. Creating a contact list can help open doors for student chapters. The goal of creating a contact list is to help student members network with

recent graduates and other individuals who can serve as mentors and provide guidance. Examples of information to gather from past graduates include contact information, graduation year, residency training, current health system, and specialty (if applicable). The list should be updated often, at least on an annual basis. The information should be freely available to chapter members and formatted in a way that can be easily navigated. For example, the information can be presented in an Excel spreadsheet. Another way is to present the information geographically in a map. Having this information available can help student members search for residencies, have their questions answered about a program, and network with professionals having similar professional interests.



Maintaining a contact list can help a student chapter find pharmacists for a mentoring program or shadowing program (see “Shadowing Experiences” and “Mock Interviews” above under “[Interactions with Clinical Pharmacists, Residents, and Fellows](#)” for more information).

### Mentoring Programs

A mentor-mentee program promotes the development and professional achievement of pharmacy students. A mentor-mentee match between student ACCP members and clinical pharmacists is a great way to learn more about ACCP opportunities and secure a faculty member to provide advice and/or supply letters of recommendation in the future. Mentors may be recruited using email communication, posting flyers, or using other promotional media. An ideal mentor-mentee match pairs pharmacy students and clinical pharmacists with similar interests. A survey or questionnaire should be sent to students who wish to participate. In addition, practitioners should submit a short piece detailing their practice (e.g., clinical research, ambulatory care). Mentors may also indicate how many mentees may be designated to them. These tools should be used to determine a likely pair. This should ideally be conducted at the beginning of the school year.

Once paired, potential mentor-mentee activities may include:

- Reviewing CVs
- Guidance on research projects
- Reviewing manuscripts
- Advice or techniques for managing pharmacy school coursework
- Introducing mentees to other faculty members
- Guidance on attending national meetings

The mentor-mentee relationship may last throughout the time the student is in pharmacy school. Mentees should submit an evaluation of the mentoring program at the end of the school year. A program or ceremony that recognizes mentors may also be considered.

### Mock Interviews

Interviewing for jobs and PGY1 pharmacy residencies is stressful for students. With the demand for postgraduate residency positions increasing, it is imperative that applicants prepare for residency interviews. One way a student chapter can help prepare its members is to host mock residency interviews. Chapters can recruit current residents and practitioners to serve as interviewers.

In a mock interview, several stations are set up to mimic some of the most common types of interviews an applicant can experience during a residency interview. Examples of interview stations include (1) clinical case evaluations and presentations, (2) multiple mini-interviews, (3) one-on-one interviews, and (4) panel interviews. The paragraphs that follow briefly touch on each of these stations. Please note that new types of scenarios and questions may become more common and that each station should be evaluated for appropriateness before the mock residency interviews are set up.

1. In clinical case evaluations and presentations, a clinical case is provided to the interviewee, who is then given 10–20 minutes to work it up. Interviewees evaluate the patient/scenario and look to answer the related questions posed to them, such as looking for pharmacotherapeutic interventions. The case typically involves a common disease state seen in clinical practice (e.g., heart failure or pneumonia). After the allotted time, the interviewee performs a verbal case presentation and answers questions posed by the interviewer.
2. A multiple mini-interview, or MMI, is a series of short (5–10 minutes) stations, each of which evaluates a specific objective. Examples of situational questions that can be asked include ethical decision-making (e.g., how to manage a medication error of a fellow colleague), critical thinking (e.g., a shortened clinical case), communication skills (e.g., counseling a patient starting a new anticoagulant), and current pharmacy issues (e.g., pharmacy provider status). An MMI is not supposed to test interviewees' knowledge in a specific area, but instead, their thought processes and ability to think on their feet.
3. One-on-one interviews during residency interviews are typically held with the residency program director, or RPD. In this scenario, the volunteer interviewer poses as the RPD for the interviewee. There are prepared questions for the mock interview as well as time for students to ask program-specific questions of the interviewer. The prepared questions are usually behavioral-type questions or questions to clarify something on the applicant's CV.
4. In a panel interview, multiple interviewers (typically three or more) interview a residency candidate at the same time. Similar to the one-on-one interview, there can be a mix of behavioral-type questions and pharmacy-specific questions.

Be sure to include residents as well as practicing clinical pharmacists to serve as interviewers during the mock residency interview exercise. This helps residents gain experience with interviewing candidates and share their experiences with students. A grading rubric and feedback form should be provided to interviewers for each candidate. This helps students obtain constructive feedback as well as learn about their strengths from the mock interview. Selecting a residency program for students to research before the mock residency interview can help students think of program-appropriate questions. A mock residency program description can be created, or an existing program description can be selected. It is helpful to refer students to resources before they participate in the mock residency interviews.

#### P3s and P4s Serve as Mentors with Pre-pharmacy Students, P1s, and P2s

Consider setting up a mentoring program at your university through your student chapter. You can pair P3s and P4s with P1s and P2s or even students who may not yet be enrolled in a professional pharmacy degree program. Having a mentor who has gone through a portion of pharmacy school rigors can provide both information and security to those new in the program. This may also be a great reference for potential pharmacy students still considering potential career paths in high school and college. Information to be discussed can vary from ACCP-specific information to general pharmacy and pharmacy school inquiries at the discretion of the mentor-mentee pair. The toughest part for many freshmen and sophomores may be overcoming the intimidation barrier and reaching out to older students for assistance. Facilitating this mentoring program helps mitigate this unnecessary obstacle, forms networking connections, and facilitates idea sharing for the benefit of all.

#### Mock Cover Swap or Cover Letter Workshop Held by Residents

Cover letters are becoming a more important way for students to stand out from other strong residency candidates. This is especially true with curricula vitae (CVs) between applicants reaching similar competitive levels. A mock cover letter swap or workshop can help student members sharpen their skills in writing effective cover letters.

A CV swap or workshop can be held by a chapter in a similar manner. However, many CV resources and reviews are readily available through many organizations, including ACCP. The online ACCP CV Review Service as well as the CV preparation tips can be found at [www.accp.com/stunet/cv.aspx](http://www.accp.com/stunet/cv.aspx).

#### Networking at the ACCP Annual Meeting

A potential networking opportunity for student chapter members is to reach out to clinical pharmacists affiliated with their school of pharmacy during the ACCP Annual Meeting. Whether it is lunch or dinner, a social event involving current students and faculty members from one school of pharmacy, as well as recent alumni such as residents or new practitioners, is a great way for students to meet and get to know practicing pharmacists. This easy, informal approach to networking promotes mentor-mentee relationships and provides an overall educational benefit for the students.

## Interprofessional Events and Outreach

Today, health care teams consist of multidisciplinary professionals, all with the same goal of providing the safest and most effective patient care. Clinical pharmacists play a crucial role on the health care team. Pharmacists are prepared to make recommendations and optimize medication use to improve patient outcomes and quality of life. Because health care is highly integrated, it is important for students to recognize the power of a multidisciplinary team during their training as student pharmacists. Many schools already have integrated classes with other health professional students. Student chapters should foster interprofessional development by bridging the gap in schools without multidisciplinary opportunities in place, or further these relationships if they already exist.

### Ideas for Interprofessional Events and Outreach

- Topic presentation for pharmacy, nursing, medical, and other health professional students. This can also be presented as an in-service.
- Student chapters leading interprofessional education (IPE) case studies
- Mock situations such as code blue scenarios and/or hospice/palliative meetings
- Promoting IHI (Institute for Healthcare Improvement) open school modules or disaster preparedness
- Hosting an informational health fair for the community with medical students, nursing students, dental students, etc. (e.g., blood pressure screening or glucose and cholesterol screening)
- White coat 5K fundraiser. Encourage all the allied health students and faculty to come out and have fun while fundraising for a good cause.
- Student chapters leading IPE case studies

### Creative Ways to Collaborate with Other Student Pharmacist Organizations

- Host one student organization recruitment drive at the beginning of the year, introducing students to all organizations and the benefits of each
- Host a health awareness presentation relevant to college or high school students
- Visit area high schools and colleges to promote the profession of pharmacy and answer questions about the role of a pharmacist

### Activities with a Neighboring ACCP Chapter

- Host a pharmacy Olympics, a competition involving a variety of pharmacy-related events (e.g., pill counting, speed calculations, 1-liter IV saline toss)
- Host a mock residency showcase to facilitate networking and exposure to different practices

## Leadership Development

### How to Use ACCP as a Vehicle for Leadership at Your College

- Information in this subsection is largely described/outlined in the preceding sections, which can be referenced. SUSTAINING AN ACCP STUDENT CHAPTER covers how students can learn to effectively lead, communicate with, and delegate to colleagues by successfully implementing activities that establish their chapter's presence on campus. Also, this subsection details how to create and engage the student body in student chapter/ACCP happenings, which build creativity, promote a strong leadership network, and help students develop a passion for their future as leaders within influential organizations.
- STUDENT INVOLVEMENT AT ACCP NATIONAL MEETINGS discusses leadership within ACCP at the local/state/national level. Within this section, students learn to inspire others, problem solve, and become forward thinkers for the future of the profession. As ACCP propels the profession forward, students involved in these committees will foster creativity in their vision of pharmacy practice and acquire the spirit of generosity fundamental to a pharmacist engaged in patient care.

