

AMERICAN COLLEGE OF CLINICAL PHARMACY STUDENT CHAPTER GUIDE



13000 W. 87th St. Parkway, Suite 100
Lenexa, KS 66215-4530
Phone: (913) 492-3311
Fax: (913) 492-0088
www.accp.com

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WELCOME

Dear ACCP Student Members,

Informal ACCP student chapters existed long before their official recognition by ACCP in August 2013. ACCP initially recognized 13 student chapters in October 2013, but now has more than 65 student chapters and counting!

In spite of this growth, many schools and colleges of pharmacy may still have an informal ACCP student chapter, or may not have one at all but wish to start an official chapter. This guide is intended to assist those wanting to establish and/or maintain an officially recognized ACCP student chapter.

ACCP student chapters provide students with a local connection to the national organization. They exist for the following reasons:

- To familiarize students with the field of clinical pharmacy by providing information about careers and opportunities within the field of clinical pharmacy; promoting dedication to excellence in patient care, research, and education; and encouraging the professional development necessary to function within an interdisciplinary team.
- To advocate for the role of clinical pharmacists in providing direct patient care, including evaluation of the patient and the patient's pharmacotherapeutic needs; initiation, modification, or discontinuation of patient-specific pharmacotherapy; and ongoing pharmacotherapeutic monitoring and follow-up.
- To encourage participation in the American College of Clinical Pharmacy at the national level and in local/regional chapters.

The ACCP National Student Network Advisory Committee and ACCP staff have worked diligently to publish the first-ever ACCP Student Chapter Guide. Our hope is that this guide will function as an all-inclusive informational source for the description, facilitation, and implementation of tasks needed to create and sustain an ACCP student chapter. We believe the following pages and supplemental documents will help your chapter grow and prosper beyond imagination.

This guide will be updated annually to ensure that it remains the most current source of information available. If you have any suggestions for changes or wish to suggest items that are currently omitted, please feel free to contact membership@accp.com

Sincerely,

2014–2015 ACCP National Student Network Advisory Committee and ACCP Staff

MISSION/CORE VALUES

ACCP Mission

The purpose of the American College of Clinical Pharmacy is to advance human health by extending the frontiers of clinical pharmacy. Through strategic initiatives, partnerships, collaborations, and alliances, ACCP:

- Provides leadership, professional development, advocacy, and resources that enable clinical pharmacists to achieve excellence in practice, research, and education.
- Advances clinical pharmacy and pharmacotherapy through support and promotion of research, training, and education.
- Promotes innovative science, develops successful models of practice, and disseminates new knowledge to advance pharmacotherapy and patient care.

ACCP Core Values

Core values that characterize the American College of Clinical Pharmacy:

- Passion for extending the frontiers of clinical pharmacy.
- Dedication to excellence in patient care, research, and education.
- Commitment to challenge the status quo, state our beliefs, and act on them.
- Integrity, honesty, reliability, and accountability in all actions.
- Courage to lead while remaining responsive to the needs of members.

STARTING AN ACCP STUDENT CHAPTER

NOTE: The information contained herein is in addition to and serves to complement any existing local institution policies regarding the formation of a new student organization. Students interested in forming an ACCP student chapter should contact their applicable local governing entity and must comply with all local institutional policies and procedures.

Why Start an ACCP Student Chapter

ACCP student chapters provide students with a local connection to the national organization. They exist for the following reasons:

To familiarize students with the field of clinical pharmacy by providing information about careers and opportunities within the field of clinical pharmacy; promoting dedication to excellence in patient care, research, and education; and encouraging the professional development necessary to function within an interdisciplinary team.

To advocate for the role of clinical pharmacists in providing direct patient care, including evaluation of the patient and the patient's pharmacotherapeutic needs; initiation, modification, or discontinuation of patient-specific pharmacotherapy; and ongoing pharmacotherapeutic monitoring and follow-up.

To encourage participation in the American College of Clinical Pharmacy at the national level and in local/regional chapters.

Student Chapter Structure

Each chapter must have a minimum of five ACCP student members in order to form a chapter. Students interested in forming an ACCP chapter on their campus should contact their [ACCP College of Pharmacy Faculty Liaison](#). If no faculty liaison has been identified, members of the prospective student chapter can identify one to serve in this capacity. The faculty liaison must be a current ACCP member and serve as the advisor for the chapter. Each chapter serves a school or college of pharmacy. Schools with branch campuses may elect to form a student chapter on each campus if each chapter has a College of Pharmacy Faculty Liaison. Each chapter shall have a set of bylaws that are approved by ACCP. A sample set of bylaws can be downloaded from the Chapter Resources section below. All proposed amendments of a chapter's bylaws must be approved by ACCP. Chapters must elect a president and a president-elect from its members to direct chapter activities. Chapters may establish such additional officers as may be needed to accomplish its activities.

Becoming a Recognized Student Chapter of ACCP

The student chapter recognition process is designed to help ready and interested student groups establish a formal relationship with ACCP through recognition as an ACCP student chapter. Before submitting your chapter application, please consider the following:

1. Identify your school's ACCP College of Pharmacy Faculty Liaison. You can view a list of current faculty liaisons at <http://www.accp.com/stunet/liaisons.aspx>. If your school does not have a liaison, members of the chapter can identify one to serve in this capacity. He or she must be a current ACCP member who is willing to be actively involved and provide guidance and advice to the student chapter.

2. Establish your student chapter's officers (President, President-Elect, Secretary, Treasurer, and ACCP College of Pharmacy Student Liaison), and verify that all of these individuals are members of the ACCP national organization. The ACCP student membership application can be found at www.accp.com/join.
3. Compile a list of charter chapter members who are students at your school committed to joining the chapter. A minimum of five ACCP student members are required to form a student chapter. All chapter members must be ACCP members.
4. Fill out a New ACCP Student Chapter Application (see Student Chapter Documents below).
5. Create a set of bylaws for your chapter (see Student Chapter Documents below to download a sample set of bylaws).
6. Make a copy of your New ACCP Student Chapter Application, the proposed bylaws, and a list of charter chapter members, and e-mail or mail the originals to:

American College of Clinical Pharmacy
ATTN: Membership
13000 West 87th Street Parkway
Lenexa, KS 66215-4530
E-mail: membership@accp.com

Supporting Documents

- [New ACCP Student Chapter Application](#) (PDF version)
- [New ACCP Student Chapter Application](#) (Word version)
- [Sample Student Chapter Bylaws](#) (PDF version)
- [Sample Student Chapter Bylaws](#) (Word version)
- [Annual Report of Student Chapter Activities](#)

Additional Officer Positions

Student chapters may choose to include additional officer positions beyond those required by ACCP in order to best serve their needs. If your chapter is interested in creating additional officer positions, please contact membership@accp.com.

ACCP College of Pharmacy Faculty and Student Liaisons

ACCP College of Pharmacy Faculty Liaisons and College of Pharmacy Student Liaisons are members of ACCP who work actively with each other to educate student pharmacists about the field of clinical pharmacy and provide information about ACCP initiatives and student programs.

College of Pharmacy Student Liaisons are selected by the Faculty Liaison at each institution. Any student member of ACCP in good standing is eligible to serve as a student liaison. ACCP College of Pharmacy Student Liaisons increase awareness of student opportunities within the College and apprise other students of the benefits of student membership at their college of pharmacy. The student liaison is an important link between student membership at a college of pharmacy and the association.

Faculty Liaison Responsibilities

1. Selecting the student liaisons to represent their institution and communicating said information to ACCP staff.

2. Assisting and/or recruiting additional faculty in selecting students to represent the chapter and/or institution in the Clinical Pharmacy Challenge by coordinating a local competition. Please see the guidelines for [local competitions](#).
3. Collaborating with the student liaison to increase awareness of ACCP benefits to students at their school or college of pharmacy and sharing information about the following programs and initiatives:
 - a. Leadership opportunities (e.g., serving as a member on the National Student Network Advisory Committee, a student liaison to one of ACCP's Practice and Research Networks, or a College of Pharmacy Student Liaison)
 - b. ACCP Annual Meeting
 - c. ACCP PRNs (Practice and Research Networks)
 - d. Student poster presentations
 - e. Annual Meeting travel awards
 - f. Emerge from the Crowd: How to Become a Standout Residency Candidate (program targeting P1–P3 students preparing for residencies)
 - g. On Demand CV Review Service
 - h. *StuNews* article contributions
 - i. Student Web site and “Clinical Compass”

Student Liaison Responsibilities

1. Collaborating with the faculty liaison to increase the awareness of ACCP benefits to students at their school or college of pharmacy and sharing information about the following programs and initiatives:
 - a. Leadership opportunities (e.g., serving as a member on the National Student Network Advisory Committee, as a student liaison to one of ACCP's Practice and Research Networks, or as a College of Pharmacy Student Liaison)
 - b. ACCP Annual Meeting
 - c. Practice Research Networks
 - d. Student poster presentations
 - e. Annual Meeting Travel Awards
 - f. Emerge from the Crowd: How to Become a Standout Residency Candidate (program targeting P1-P3 students preparing for residencies)
 - g. On Demand CV Review Service
 - h. *StuNews* article contributions
 - i. Student Web site and “Clinical Compass”
2. Supporting the faculty liaison in coordinating and presenting information about the benefits of ACCP membership
3. Distributing a copies of the quarterly *StuNews* to campus ACCP members via e-mail or print
4. Generating interest on campus for the ACCP Clinical Pharmacy Challenge and supporting efforts by the College of Pharmacy Faculty Liaison to conduct a local campus competition for students interested in representing their school in the ACCP Clinical Pharmacy Challenge team competition.

Student liaisons help support the faculty liaison in coordinating and presenting information about the benefits of ACCP membership by:

- Distributing copies of the student newsletter, *StuNews*, to campus ACCP members via e-mail or print.

- Generating interest on campus for the ACCP Clinical Pharmacy Challenge and supporting efforts by the College of Pharmacy Faculty Liaison to conduct a local campus competition for students interested in representing their school in the ACCP Clinical Pharmacy Challenge team competition.

Student liaisons may promote clinical pharmacy through other means, such as coordinating career roundtable sessions for interested students with clinical pharmacists in different practice settings and inviting clinical pharmacy specialists to present to students on campus. For more information on the on ACCP's Faculty and Student Liaison program, contact membership@accp.com.

Student Chapter Resources

- [Student Chapter Checklist](#)
- [Funding Request Form](#)
- [Registering Groups of Students for ACCP Membership](#)
- [Student Membership Slideshow](#)

SUSTAINING AN ACCP STUDENT CHAPTER

Maintaining ACCP Student Chapter Recognition

For a chapter to maintain its recognition as an ACCP student chapter, the following requirements must be met on an annual basis.

- Appoint an ACCP College of Pharmacy Student Liaison to work with the chapter's faculty liaison.
- Conduct at least one membership drive annually as a way to recruit and develop chapter members.
- Conduct at least one professional development project that supports ACCP's mission.
- Participate in the ACCP Clinical Pharmacy Challenge (i.e., either at the local or the national level).
- Prepare and submit an annual report of chapter activities to ACCP.

Annual Report of Student Chapter Activities

The [Annual Report of Student Chapter Activities](#) is used to verify general information about your chapter and officers, as well as to provide a description of annual membership drives and professional development projects completed. Chapters will also be asked to verify their participation in the ACCP Clinical Pharmacy Challenge and to submit a current roster of all student chapter members. This is due on June 30 of each year.

Membership Recruitment

Please use the following resources to assist in your student chapter membership recruitment efforts.

- [Student Brochure Request Form](#): Use this form to submit a request for ACCP Student Membership Brochures.
- [Student Membership Slideshow](#): Use this PowerPoint presentation when conducting an ACCP informational session for students to help explain the benefits of student membership in ACCP.
- Email List: Student and faculty liaisons can share ideas with other liaisons on successful student engagement strategies.
 - [Send a message](#)
 - [Mailing list archive](#)

Differentiating Your Student Chapter

- [Submit](#) articles about your chapter to the Student Chapter Spotlight section of StuNews.
- Make poster presentations.
- Host an online or electronic journal club for multiple institutions.
- Pair with a local hospital/ambulatory care/patient care facility to develop student-led counseling (e.g., warfarin or medication reconciliation).
- Pair with regional ACCP chapters to host joint events.

Fundraising Ideas

- White coat clipboard sale
- Pharmacy school tumbler sale
- Track jacket sale
- T-shirt sale
- Mortar and pestle sale
- Restaurant fundraisers
- Corporate sponsorship for white coat ceremony

- Offer upperclassmen the ability to purchase a token or pin for (or even to sponsor) students during white coat ceremony.
- Pharmacy week competitions/events
- Business cards or pad folio sale
- Silent auctions
- Professor dunk tank/offer to pie them in the face

Engaging Your Faculty Advisor/Liaison

- Attend the student/faculty forum held at the ACCP Annual Meeting.
- Host a “Meet the Faculty” event as a panel-based Q&A session.
- Create a “Clinical Spotlight” about your advisor for an article in StuNews.

STUDENT CHAPTER AWARDS

Outstanding Student Chapter

Number of Awards

One

Objective

To recognize the ACCP student chapter that has exemplified strength in leadership, dedication in patient care, and passion for professional development through its activities and membership.

Evaluation Criteria

The activities of the chapter should address ACCP's core values of extending the frontiers of clinical pharmacy and promoting dedication to excellence in patient care, research, and education.

- **Dedication to Excellence in Patient Care:** This criterion stresses the need for chapters to become involved in an innovative patient care activity. Each chapter should highlight the nature and number of these events and include information on the number of patients served. This criterion is focused on experiential learning and providing optimal, clinically focused patient care. Additional consideration will be given to chapters that provide these services in a medically underserved community to enhance the core values of outreach and to underscore the ability of clinical pharmacists to expand access to medical care.
- **Clinical Research:** Chapters should highlight any students who have engaged in research with one or more faculty mentors; presented at one or more local, state, or national meetings; and/or contributed in other ways to the advancement of pharmacy practice through research endeavors.
- **Education:** Chapters should highlight efforts to advance clinical pharmacy education. Consideration will be given to the chapters whose members coordinate or serve as teaching assistants, discussion group leaders, or tutors. In addition, consideration will be given to chapters that organize educational programming or other learning opportunities for their members or their institution at large.
- **Advocacy:** Advocacy is an important way for student chapters to meet ACCP's core value of expanding the frontiers of clinical pharmacy. Advocacy events are an integral factor in engaging students and educating them on key issues affecting the profession. Chapters should highlight advocacy events and include information explaining said activity's relevance to advancing the issues facing clinical pharmacy today.
- **Interprofessionalism:** A key component of all the above core values is the clinical pharmacist's ability to work collaboratively within the health care environment. Each chapter must demonstrate its ability to work with other health disciplines. Chapters must work with at least two other disciplines in health care (either two separate events with one discipline or one large event with many disciplines) during the year. Events may involve patient care, research, education, or advocacy endeavors. Chapters must explain the events in detail, including the participants, number of patients served (as applicable), contributions from the other disciplines, and net impact of the collaboration on the overall event. This event must be executed and led by the chapter, not the college of pharmacy.
- **Use of Awards Fund Rationale:** Each chapter is required to submit a rationale statement (250 words or less) outlining the plan for using the \$1000 award funds, should said chapter be selected as the winner.

Award

An announcement will be featured on the ACCP Web site, and an article highlighting the winning chapter's accomplishments will be published in StuNews and the ACCP Report. A commemorative plaque and \$1000 cash will be awarded to the winning chapter. The faculty liaison/advisor and one appointed student liaison from the winning chapter will receive complimentary full Annual Meeting registrations, and each will receive a \$250 travel stipend to attend.

Outstanding Student Chapter Member

Number of Awards

One from each chapter. Each chapter is responsible for selecting its winners and submitting their names to ACCP for recognition.

Objective

To recognize a student who has enhanced student involvement from his or her chapter in ACCP at the local, state (when applicable), or national level and who has expanded the presence of ACCP through community engagement, education promotion, research opportunities, and/or professional stewardship. The activities of the selected student should address ACCP's core values of extending the frontiers of clinical pharmacy and promoting dedication to excellence in patient care, research, and education.

Evaluation Criteria

ACCP will provide each chapter with a scoring rubric to use when selecting the individual to receive this award. A student in any professional year of the pharmacy curriculum is eligible to receive the award. The scoring rubric will be based on the following criteria:

- **Dedication to Excellence in Patient Care:** A student taking a leadership role in the development and/or maintenance of an innovative patient care activity. This activity may or may not involve collaboration with other health disciplines.
- **Clinical Research:** A student who has engaged in research with one or more faculty mentors; presented at one or more local, state, or national meetings; and/or contributed in other ways to the advancement of pharmacy practice.
- **Education:** A student who demonstrates leadership in the advancement of clinical pharmacy education. Consideration should be given to students who may serve as teaching assistants, discussion group leaders, or tutors or to those who organize speakers/educational programming for their chapter.
- **Advocacy:** A student who demonstrates active involvement in advocacy affairs. Consideration should be given to students who work at a local, state, or national level to advance practice issues affecting the profession, including, but not limited to, writing letters, signing petitions, having members of the state legislature (House or Senate) who are also pharmacists visit their chapter, and attending state association legislative conferences.

Award

Each chapter award recipient will receive a certificate suitable for framing and recognition in an ACCP Report article, a StuNews article, and the Annual Meeting News. In addition, student award winners in attendance at the award year Annual Meeting will be recognized during the Clinical Pharmacy Challenge semifinal round of competition.

ACCP CONTACT INFORMATION

[ACCP Board of Regents](#)

[ACCP Staff](#)

[ACCP National Student Network Advisory Committee](#)

STUDENT COMPETITIONS

ACCP Clinical Pharmacy Challenge

The ACCP Clinical Pharmacy Challenge is a team-based competition. Teams of three students will compete against teams from other schools and colleges of pharmacy in a “quiz bowl”-type format. Only one team per institution may enter the competition. Institutions with branch campuses, distance satellites, or more than one interested team are encouraged to conduct a [local competition](#).

Preliminary rounds of the national competition will be conducted virtually each September. The quarterfinal, semifinal, and final rounds will be held live at the ACCP Annual Meeting each October.

Each team advancing to the quarterfinal round held at the ACCP Annual Meeting will receive three complimentary student full-meeting registrations. Each team member will receive an ACCP gift certificate for \$125 and a certificate of recognition. In addition to the above, semifinal teams not advancing to the final round will receive a semifinal team plaque for display at their institution. The second-place team will receive a \$750 cash award (\$250 to each member) and a commemorative team plaque. The winning team will receive a \$1500 cash award (\$500 to each member), and each team member will receive a commemorative plaque. A team trophy will be awarded to the winning institution.

Students are not required to be members of ACCP to participate. Team registration may be submitted online and must be initiated by a current faculty member at the respective institution. Students interested in forming a team should contact their ACCP [faculty liaison](#). If no ACCP faculty liaison has been identified, any faculty member from the institution may initiate the registration process. The registering faculty member must confirm the eligibility of all team members and/or alternates online before a team will be permitted to compete in the Clinical Pharmacy Challenge. Click [here](#) for current deadline and scheduling information.



ACCP Clinical Research Challenge

The Clinical Research Challenge is a novel competition targeted toward pharmacy students in the first 2 years of their degree program. Critically evaluating and applying the primary literature is an essential skill for clinical pharmacists. Research and scholarship contribute to improved health outcomes for patients and advances in the profession of clinical pharmacy. This innovative and unique competition offers teams of three pharmacy students the opportunity to participate in an online journal club and the chance to submit a clinical research proposal.

The ACCP Clinical Research Challenge is a team-based competition. Teams of three students will compete against teams from other schools and colleges of pharmacy nationwide in an online format. All eligible teams will have the opportunity to compete in round 1: Online Journal Club. Teams achieving the top 20 scores will advance to round 2: Research Protocol Development. In the event of a tie, the winner will be determined by the time required to complete the online journal club exam. All examinations will be time stamped. Time spent viewing instructional pages will NOT count toward total examination time. Teams advancing to round 2 will be given a clinically focused research question and have 4 weeks to develop and submit a research proposal online following the criteria outlined [here](#).



Only one team per institution may enter the competition. Institutions with branch campuses, distance satellites, or more than one interested team are encouraged to conduct a [local](#) competition.

The teams with the top three research proposal submissions are requested to present their research design during a poster session at the ACCP Annual Meeting the following October. In addition, each member of said teams will receive a complimentary Annual Meeting registration and cash prize. Click [here](#) for additional prize information.

Students are not required to be members of ACCP to participate. Team registration should be submitted online and must be initiated by a current faculty member at the respective institution. Students interested in forming a team should contact their ACCP [faculty liaison](#). If no ACCP faculty liaison has been identified, any faculty member from the institution may initiate the registration process. The registering faculty member must confirm the eligibility of all team members and/or alternates online before a team will be permitted to compete in the Clinical Research Challenge. Click [here](#) for current deadline and scheduling information.

STUDENT INVOLVEMENT AT ACCP NATIONAL MEETINGS

Emerge from the Crowd: How to Become a Standout Residency Candidate

Are you planning to pursue a residency after graduation? This informative and interactive program is designed to help first-, second-, and third-year pharmacy students maximize their ability to secure a residency position upon graduation. For more information, [click here](#).



ACCP Clinical Pharmacy Challenge

Join fellow attendees for the ACCP Clinical Pharmacy Challenge as national student teams compete in the quarterfinal, semifinal, and final round competitions. Teams will face off in a quiz bowl-type format, answering questions in three distinct categories—Trivia/Lightning, Clinical Case, and Jeopardy-style. An expert panel of clinical pharmacy practitioners and educators has developed and reviewed the item content used in each segment.

Clinical Pharmacy Career Path Roundtables

Join fellow attendees for this dynamic session with insights on career pathways and opportunities within the clinical pharmacy profession. Students and postgraduate trainees will interact directly with clinical pharmacists in more than 15 specialty practice areas and discover a variety of unique career opportunities.

ACCP Residency and Fellowship Forum

Held exclusively at the Annual Meeting, the Residency and Fellowship Forum offers students and residents a chance to jump-start their search for a residency or fellowship position. Likewise, preceptors can get a head start on finding the right candidates for their institution. Opportunities for PGY1, PGY2, and fellowship positions will be on display at this event. For complete information on the Residency and Fellowship Forum, visit the Web site at www.accp.com/meetings/forum.aspx.

ACCP Student Chapter Forum

This is an open forum for student chapter officers, faculty, student liaisons, and anyone else interested in learning more about ACCP student chapters. This session is intended to facilitate an open discussion and review of student chapter formation, achievements, successes, and challenges with the aim of spreading and sharing ideas and strategies between student chapters.

Scientific Poster Sessions

Original research that describes the delivery, development, justification, or documentation of innovative clinical pharmacy services will be on display each day.

Curriculum Vitae and Portfolio Development Workshop

A well-written curriculum vitae (CV) creates a positive image and distinguishes you from the crowd. Participating in this workshop will prepare you to market your skills and experience effectively through an online portfolio and a dynamic CV.

Education and Training PRN Mock Interview Session

Join fellow attendees for a brief discussion on interviewing skills immediately after the Education and Training PRN business meeting. Clinical faculty and practitioners from around the nation will then conduct practice interviews for students getting ready to apply for jobs or residencies and for residents and fellows getting ready to apply for their first career positions. All educators, students, and postgraduate trainees are invited to attend.

To learn more about the ACCP Annual Meeting and view the current programming schedule, [click here](#).

STUDENT LEADERSHIP OPPORTUNITIES

National Student Network Advisory Committee

The American College of Clinical Pharmacy encourages student members wishing to enhance their leadership skills, network with their colleagues from across the country, and interact with clinical pharmacy leaders to serve on the National Student Network Advisory Committee. Members of the committee have an integral role in developing new programs and services for student members.

Committee Composition

The National Student Network Advisory Committee is an ACCP committee composed of leaders and members-at-large appointed each year by the ACCP president-elect.

Leadership Positions:

- Chair (1-year term)
- Vice Chair (2-year term; serves first year as vice chair and then assumes chair position in the second year)
- Secretary (1-year term)

Members-at-Large:

The committee is typically composed of five to eight members-at-large who are appointed for a 1-year term.

Committee Meetings

The committee meets in person at the College's Annual Meeting in October and communicates via conference call and e-mail to complete its assigned charges. Students appointed to the Advisory Committee will receive a complimentary student meeting registration to attend the ACCP Annual Meeting held during their committee term.

Applying for Appointment

Student members who are interested in serving on the ACCP National Student Network Advisory Committee, either as a member-at-large or in a leadership role, may apply for appointment. All applicants must submit a curriculum vitae, a personal essay, and a letter of recommendation from a professor, a preceptor, or an academic dean or designee.

The application cycle opens each February, and applications are due in June. Successful candidates receive notification of their appointment in August. Click [here](#) to view current deadlines and application requirements.

Other ACCP Standing Committees

If you are interested in serving on an ACCP committee or task force other than the National Student Network Advisory Committee, please be sure to complete the ACCP Member Volunteer Survey, distributed to members each June. It contains brief descriptions of committee/task force charges for the upcoming year, and you can indicate your willingness to serve on other ACCP standing committees and/or task forces on this survey.

Practice and Research Network (PRN) Opportunities

ACCP Practice and Research Networks (PRNs) provide targeted services to members with similar professional interests. More than just a special interest group, an ACCP PRN is an active group of members who can interact continuously via e-mail list messages and exchange timely information to improve practice and patient care. ACCP has more than 20 PRNs representing almost every major therapeutic area and professional interest.

PRN membership offers many benefits to students. Not only does it give students the opportunity to get more involved in their specialty area of interest, it also provides valuable opportunities for networking and access to an e-mail list through which students can learn more about issues facing that particular specialty area. **Students are eligible to join two PRNs FREE! Each additional PRN membership is \$20.**

PRN Leadership

Each PRN has a chair, a chair-elect, and a secretary/treasurer who are elected yearly. If you have questions about anything related to a PRN, you can e-mail the PRN's chair for more information.

PRN Membership and Involvement

Within many PRNs, the opportunity exists to serve on several PRN committees. Each PRN aims to promote the education and networking of its members. There are activities and meetings at the ACCP Annual Meetings as well as projects and research opportunities among members of each group.

PRN Awards

Many PRNs offer [awards](#) for the recognition of their members, including travel stipends to attend national ACCP meetings. Check the Web site often because information on available travel awards is updated periodically.

Accessing PRN Web pages

- Sign in to your ACCP account at www.accp.com.
- Under the membership tab, locate the "PRNs" link on the left-hand side.
- Select the link to the PRN you are interested in to find more detailed information.

Additional PRN Information

ACCP PRN members are interested in your professional development and encourage student membership and involvement in their programs and activities. Review the links below to obtain more information about each PRN.

ACCP Practice and Research Networks:

- [Adult Medicine](#)
- [Ambulatory Care](#)
- [Cardiology](#)
- [Central Nervous System](#)
- [Clinical Administration](#)
- [Critical Care](#)
- [Drug Information](#)
- [Education and Training](#)
- [Emergency Medicine](#)
- [Endocrine and Metabolism](#)

- [Geriatrics](#)
- [GI/Liver/Nutrition](#)
- [Global Health](#)
- [HIV](#)
- [Health Outcomes](#)
- [Hematology/Oncology](#)
- [Immunology/Transplantation](#)
- [Infectious Diseases](#)
- [Nephrology](#)
- [Pain and Palliative Care](#)
- [Pediatrics](#)
- [Perioperative Care](#)
- [Pharmaceutical Industry](#)
- [Pharmacokinetics/Pharmacodynamics/Pharmacogenomics](#)
- [Women's Health](#)

IDEAS FOR STUDENT CHAPTER ACTIVITIES

Operationally, a variety of chapter activities are consistent with the overarching mission and values of ACCP. To fulfill annual requirements, at least one of these activities must fall within the realm of professional development. Research and scholarship opportunities exist to continually drive the pharmacy profession forward and broaden the impact of pharmacists within the health care spectrum. Student interactions with clinical pharmacists can facilitate and expedite the transition from student to professional. Interprofessionalism is critical to achieving optimal patient health outcomes, and working to further encourage and support this expanding paradigm is in the best interest of all health care professionals. Enforcing leadership is critical to developing professional boundaries and surpassing the status quo of the evolving profession that is pharmacy. Many different resources are offered by ACCP to student members that can help facilitate the accomplishment of these themes. We have tried to gather a comprehensive list of ideas and resources that, although not entirely inclusive, will help your chapter grow. The subsequent subsections provide a compilation of activities and resources across a broad variety of domains.

Research and Scholarship

Research

- ACCP Research Institute (<http://www.accpri.org/index.aspx>)
- Research and Scholarship Certificate Program (<http://www.accp.com/academy/researchAndScholarship.aspx>)
- [Clinical Research Challenge](#)
- Abstracts and Poster Submission (<http://www.accp.com/meetings/abstracts.aspx>)
- Online Bookstore (<http://www.accp.com/bookstore/researchAndOutcomeAssessments.aspx>)

Scholarship

- Collection of published documents created by past committees and task forces (<http://www.accp.com/govt/positionPapers.aspx>)
- Complimentary access to *Pharmacotherapy* (<http://onlinelibrary.wiley.com/journal/10.1002/%28ISSN%291875-9114>)

Research Institute Frontiers Fund

- The ACCP Research Institute strives for excellence in scholarship, education, and research to broaden the impact of clinical pharmacy (<http://www.accpri.org/index.aspx>). Financed by the Frontiers Fund, this program provides support to execute ACCP's research agenda, justify the value of clinical pharmacy, and sustain a national clinical pharmacy-based research network (PBRN), all the while fostering the growth of clinical pharmacy researchers. The ACCP PBRN is a nationwide network of clinical pharmacy members who work collaboratively to define and answer research-based questions that advance the safe, efficacious, and cost-effective use and delivery of medications and services as well as promote the strategic initiatives of ACCP. In addition, the Research Institute has several other programs geared toward clinical pharmacists. In one way, these programs serve as training initiatives and resources for pharmacists, yet in another facet, these programs can serve as a valuable resource for student chapters. A list of graduates from the Focused Investigator Training (FIT) program is readily available online (<http://www.accpri.org/fit/pastgrads.aspx>) and may serve as a starting point for an on-campus discussion and event.

Forum for Discussing and Promoting Research at Different Schools

- The ACCP Research Institute offers the option to register with the e-mail list (<http://www.accpri.org/pbrn/registration.aspx>) to receive information via your e-mail address about development of the ACCP National Practice-Based Research Network. This can serve as a jumping-off point for networking and idea sharing.
- In addition, the StuNet e-mail list (<http://www.accp.com/stunet/list.aspx>) can serve as a venue for sharing ideas and collaborating about all topics related to pharmacy, including research.

Poster Development and “How to” Resources

- Guide to writing an abstract: <https://www.accp.com/meetings/abstractguide.aspx>

Paper/Poster Review Forum for Students

- Consider submitting a poster via ACCP’s Virtual Poster Symposium: <http://www.accp.com/meetings/virtual.aspx>

Article Writing for StuNews

StuNews is a student-driven newsletter published four or five times annually by the National Student Network Advisory Committee. Each issue provides tips and tools to help maximize your membership opportunities within ACCP, exposing you to new areas of clinical pharmacy practice and fostering further development of your career goals. Articles are actively sought across a variety of domains. These include, but are not limited to, the following:

- Student Chapter Spotlight: Describes and reflects on a unique or novel student chapter event that was hosted by your school of pharmacy
- Clinical Spotlight: Introduces an ACCP clinical preceptor or faculty member with a Q&A format
- Student Chapter Challenge: Varies across each issue, but is a challenge posed ideally for a response by an ACCP student chapter
- New Drug Approval: Provides an informative review of a new medication or novel mechanism of action and its impact on pharmacy
- Regulatory or Legal Update: Comments on recent changes to legislation or regulatory affairs that affect the pharmacy profession
- Clinical Pearl: Reveals a helpful piece of advice or discusses important skills and/or experiences that may benefit younger students

Please keep in mind that *StuNews* is distributed to all ACCP student members. A link to the publication is posted on the ACCP Web site. Each submission should be kept concise, unbiased, and in third person. When articles are submitted, they become the property of ACCP, and editorial staff reserves the right to edit for grammar, spelling, and clarity, as well as to shorten the article when space is limited. If your article is not published in the current issue for which it was submitted, it will be automatically considered again for the following issue.

If you are interested in contributing an article to *StuNews* or if you would like additional information, please e-mail stunews@accp.com. For access to the Web site: <http://www.accp.com/stunet/newsletter.aspx>

Interactions with Clinical Pharmacists, Residents, and Fellows

Practice and Research Networks (PRNs)

One of the best resources available to students includes the two complimentary memberships to Practice and Research Networks (PRNs; <http://www.accp.com/stunet/prncorner.aspx>). See part c, “PRN Opportunities,” within section J, Student Leadership Opportunities at ACCP, above for more information. Exposure to the current and daily workings of pharmacy specialties provides real-world experience and helps stimulate further interest within the field. In addition, each PRN provides several opportunities to become involved with specific committee opportunities and charges.

Roundtables

A pharmacy roundtable consisting of clinical pharmacists is a great way to involve local hospital pharmacists in educating first- through fourth-year pharmacy students in the area of clinical pharmacy. Questions/topics can include, but are not limited to, the following: descriptions of the specialty areas available to clinical pharmacists, advice for successful fourth-year APPE clerkships, insight into PGY1 and/or PGY2 residencies, direction regarding the interview and match process, and discussion of the future of clinical pharmacy. Holding pharmacy roundtables creates a unique experience for student chapters to educate their members on the breadth of opportunities that clinical pharmacy adds to the profession. It also promotes an informative, two-way conversation between student pharmacists and current practicing pharmacists.

Roundtables are typically held once per semester. Suggestions for successfully organizing these events include reaching out to clinical pharmacy specialists at local hospitals surrounding the school of pharmacy. It is always helpful to seek pharmacists from different types of hospitals (i.e., community, academic medical centers, profit, and/or nonprofit). Having a variety of pharmacy specialists is also crucial to giving students a good snapshot of clinical pharmacy. Typically, about four clinical pharmacy specialists are invited and allowed to sit at the front of the room (facing the audience). Each specialist is given a microphone to respond to each prompted question. The roundtable leader (student chapter president or vice president) should have several questions prepared such as the ones listed above. It is suggested to leave the final 10–15 minutes open for questions by the audience to the guest speakers. Finally, a small token of appreciation such as a small gift card is always thoughtful. Chapters should make sure to promote this event as much as possible to gain the interest of the student chapter.

Seminar Series – Lunch and Learn Talks

A Lunch and Learn session is a chapter activity that can be used to communicate information, increase visibility, meet new members or advise student chapter members on specific topics.

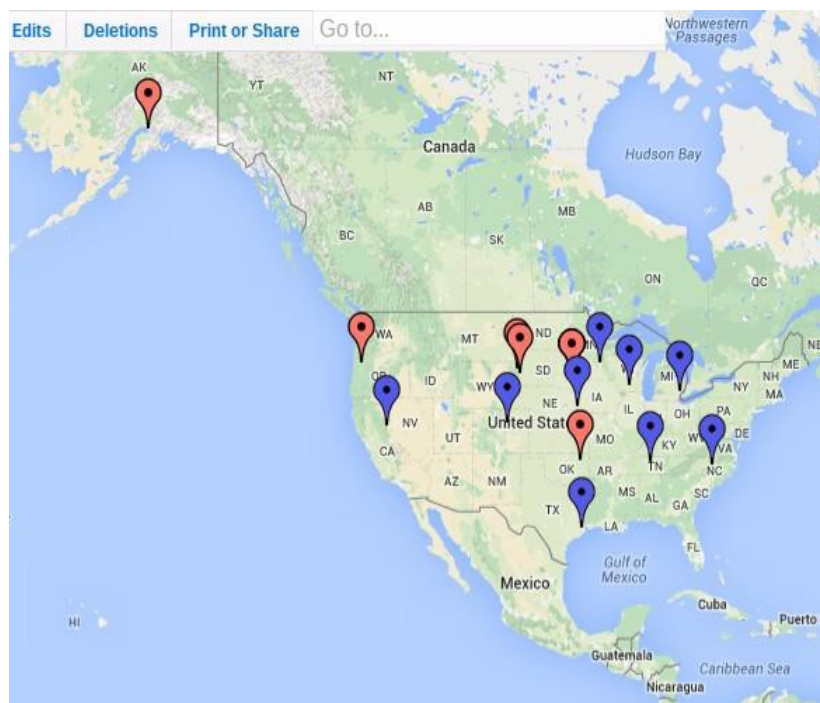
Shadowing Experiences

The purpose of a shadowing program is to provide new pharmacy students with insight into various practices of pharmacy. The shadowing program is less formal and is considered less of a commitment than the mentoring program. Ideally, shadowing should take place on a single day. To facilitate shadowing, a mixer or roundtable meeting may be held to allow pharmacy students to meet potential preceptors.

Creating a Contact List

As the competition for obtaining a pharmacy residency increases, it is important for students to network with practitioners who have been through the process. Creating a contact list can help open doors for student chapters. The goal of creating a contact list is to assist student members in networking with

recent graduates and other individuals who can serve as mentors and provide guidance. Some examples of what information to gather from past graduates include contact information, graduation year, residency training, current health system, and specialty (if applicable). The list should be updated often, at least on an annual basis. The information should be freely available to chapter members and be formatted in a way that can be easily navigated. For example, present the information in an Excel spreadsheet. Another way is to present the information geographically in a map. Having this information available can help student members search for residencies, have their questions answered about a program, and network with professionals sharing similar professional interests.



Maintaining a contact list can help a student chapter find pharmacists for a mentoring program or shadowing program (see section iv, Shadowing Experiences, and section vii, Mock Interviews, for more information).

Mentoring Programs

The purpose of a mentor-mentee program is to promote the development and professional achievement of pharmacy students. A mentor-mentee match between student ACCP members and clinical pharmacists is a great way to learn more about ACCP opportunities and secure a faculty member to provide advice and/or supply letters of recommendation in the future. Mentors may be recruited using e-mail communication, posting flyers, or using other promotional media. An ideal mentor-mentee match pairs pharmacy students and clinical pharmacists with similar interests. A survey or questionnaire should be sent to students who wish to participate. In addition, practitioners should submit a short piece detailing their practice (e.g., clinical research, ambulatory care). Mentors may also indicate how many mentees may be designated to them. These tools should be used to determine a likely pair. This should ideally be conducted at the beginning of the school year.

Once paired, potential mentor-mentee activities may include:

- CV review
- Research project guidance
- Review manuscripts
- Advice or techniques for managing pharmacy school coursework
- Introducing mentees to other faculty members
- Guidance on attending national meetings

The mentor-mentee relationship may last throughout the time the student is in pharmacy school. Mentees should submit an evaluation of the mentoring program at the end of the school year. A program or ceremony that recognizes mentors may also be considered.

Mock Interviews

Interviewing for jobs and for PGY1 pharmacy residencies is a stressful time for students. With the demand for postgraduate residency positions increasing, it is imperative that an applicant prepare for residency interviews. One of the ways a student chapter can help prepare its members is by hosting mock residency interviews. Chapters can recruit current residents and practitioners to serve as interviewers.

In a mock interview, several stations are set up to mimic some of the most common types of interviews an applicant can experience during a residency interview. Some examples of interview stations include (1) clinical case evaluations and presentations, (2) multiple mini interviews, (3) one-on-one interviews, and (4) panel interviews. The paragraphs below will briefly touch on each of these sections. Please note that new types of scenarios and questions may become more common and that each station should be evaluated for appropriateness before the mock residency interviews are set up.

1. In this scenario, a clinical case is given to the interviewee, who is then given 10–20 minutes to work up the case. Interviewees evaluate the patient/scenario and look to answer the related questions posed to them such as looking for pharmacotherapeutic interventions. The case typically involves a common disease state seen in clinical practice (e.g., heart failure or pneumonia). After the allotted time, the interviewee performs a verbal case presentation and answers questions posed by the interviewer.
2. A multiple mini interview, or MMI, is a series of short (5 to 10 minutes) stations, each of which evaluates a specific objective. Some examples of situational questions that can be asked include ethical decision-making (e.g., how to handle a medication error of a fellow colleague), critical thinking (e.g., shortened clinical case), communication skills (e.g., counseling a patient starting on a new anticoagulant), and current pharmacy issues (e.g., pharmacy provider status). An MMI is not supposed to test an interviewee's knowledge in a specific area, but instead, the interviewee's thought processes and ability to think on his or her feet.
3. One-on-one interviews during residency interviews are typically held with the residency program director, or RPD. In this scenario, the volunteer interviewer poses as the RPD for the interviewee. There are prepared questions for the mock interview as well as time for students to ask program-specific questions for the interviewer. The prepared questions are usually behavioral-type questions or questions to clarify something on the applicant's CV.
4. In a panel interview, multiple interviewers (typically three or more) interview a residency candidate at the same time. Similar to the one-on-one interview, there can be a mix of behavioral-type questions along with pharmacy-specific questions.

Be sure to include residents as well as practicing clinical pharmacists to serve as interviewers during the mock residency interview exercise. This helps residents gain experience with interviewing candidates and share their experiences with students. A grading rubric and feedback form should be given to interviewers for each candidate. This will help students obtain constructive feedback as well as learn about their strengths from the mock interview. Selecting a residency program for students to research before the mock residency interview can help students think of program-appropriate questions. A mock residency program description can be created, or an existing program description can be selected. It is helpful to refer students to resources before they participate in the mock residency interviews. The ACCP Web site has a section in the “Clinical Compass” that addresses interviewing tips. This can be found at <http://www.accp.com/stunet/compass/cv.aspx>.

P3s and P4s Serve as Mentors with Pre-pharmacy Students, P1s, and P2s

Consider setting up a mentoring program at your university through your student chapter. You can pair upperclassmen with underclassmen or even students who may not yet be enrolled in a professional pharmacy degree program. Having a mentor who has been through a portion of pharmacy school rigors can be a valuable asset that provides both information and security to those new in the program. This may also be a great reference for potential pharmacy students still considering potential career paths in high school and college. Information to be discussed can vary from ACCP-specific information to general pharmacy and pharmacy school inquiries at the discretion of the mentor-mentee pair. The toughest part for many underclassmen may be overcoming the intimidation barrier and reaching out to older students for assistance. Facilitating this mentoring program will help mitigate this unnecessary obstacle and form networking connections and facilitate idea sharing for the benefit of all.

Mock Cover Swap or Cover Letter Workshop Held by Residents

Cover letters are becoming a more important way for students to stand out from other strong residency candidates. This is especially true with curricula vitae (CVs) between applicants reaching similar competitive levels. A mock cover letter swap or workshop can help student members sharpen their skills for writing effective cover letters.

A CV swap or workshop can be held by a chapter in a similar manner. However, many CV resources and reviews are readily available through many organizations, including ACCP. The link for the online CV review service as well as for the CV preparation tips can be found at <http://www.accp.com/stunet/cv.aspx>.

An example cover letter can be found at <http://www.accp.com/docs/stunet/compass/CoverLetter.pdf>.

Networking at the ACCP Annual Meeting

A potential networking opportunity for student chapter members is to reach out to clinical pharmacists affiliated with their school of pharmacy during the ACCP Annual Meeting. Whether it is lunch or dinner, a social involving current students and faculty members from one school of pharmacy, as well as recent alumni such as residents or new practitioners, is a great way for students to meet and get to know practicing pharmacists. This easy, informal approach to networking promotes mentor-mentee relationships and an overall educational benefit for the students.

Interprofessionalism and Outreach

Today, health care teams consist of multidisciplinary professionals, all with the same goal of providing the safest and most effective patient care. Clinical pharmacists have a crucial role on the health care team. Pharmacists are prepared to make recommendations and optimize medication use to improve patient outcomes and patients' quality of life. Because of the highly integrated nature of health care, it is important for students to recognize the power of a multidisciplinary team during their training as student pharmacists. Many schools already have integrated classes with other health professional students. Student chapters should foster interprofessional development by bridging the gap in schools without multidisciplinary opportunities in place, or further these relationships if they already exist.

Ideas for Interprofessionalism and Outreach

- Topic presentation for pharmacy, nursing, medical, and other health professional students. This can also be presented as an in-service
- Student chapters leading interprofessional education (IPE) case studies
- Mock situations such as code blue scenarios and/or hospice/palliative meetings
- Promote IHI (Institute for Healthcare Improvement) open school modules or disaster preparedness.
- Host an informational health fair for the community with medical students, nursing students, dental students, etc. (e.g., blood pressure screening or glucose and cholesterol screening)
- White coat 5K fundraiser. Encourage all the allied health students and faculty to come out and have fun while fundraising for a good cause
- Student chapters leading IPE case studies

Creative Ways to Collaborate with Other Student Pharmacists Organizations

- Host one student organization recruitment drive at the beginning of the year, introducing students to all organizations and the benefits of each.
- Host a health awareness presentation relevant to college or high school students.
- Visit area high schools and colleges to promote the profession of pharmacy and answer questions about the role of a pharmacist.

Activities with a Neighboring ACCP Chapter

- Host a pharmacy olympics, a competition involving a variety of pharmacy-related events (e.g., pill counting, speed calculations, 1-liter IV saline toss).
- Host a mock residency showcase to facilitate networking and exposure to different practices.

Leadership Development

How to Use ACCP as a Vehicle for Leadership at Your College

This section is largely described/outlined in the preceding sections, which can be referenced. First, section E, Sustaining a Chapter, covers how students can gain the ability to effectively lead, communicate with, and delegate to colleagues by successfully implementing activities that establish their chapter's presence on campus. Also, this section details how to create and engage the student body in Student Chapter/ACCP happenings, which builds creativity, promotes a strong leadership network, and helps students develop a passion for their future as leaders within influential organizations. Second, section I, Opportunities for Students at National Meetings, discusses leadership within ACCP at the local/state/national level. Within this section, students will gain an understanding of how to inspire others, problem solve, and become forward thinkers for the future of our profession. As ACCP propels our profession forward, students involved in these committees will foster creativity in

their vision of pharmacy practice and gain the spirit of generosity fundamental to the purpose of a pharmacist engaged in patient care.